

STATE OF CONNECTICUT DEPARTMENT OF PUBLIC HEALTH
 VITAL RECORDS SECTION, CUSTOMER SERVICES
 410 CAPITOL AVENUE, MS #11VRS
 P.O. BOX 340308
 HARTFORD, CT 06134-0308

REQUEST FOR A CERTIFIED COPY OF A BIRTH RECORD FROM THE STATE

FEE: \$30.00 PER COPY. REMIT MONEY ORDER MADE PAYABLE TO: 'TREASURER, STATE OF CT'

PLEASE PRINT

FULL NAME ON CERTIFICATE*:		
FIRST	MIDDLE	LAST NAME
DATE OF BIRTH: _____ / _____ / _____	PLACE OF BIRTH: _____	TOWN/CITY _____
MONTH	DAY	YEAR
FATHER'S FULL NAME: _____		
FIRST	MIDDLE	LAST NAME
MOTHER'S MAIDEN NAME: _____		
FIRST	MIDDLE	LAST NAME

PERSON MAKING THIS REQUEST:

NAME: _____		
FIRST	MIDDLE	LAST NAME
ADDRESS: _____		
NUMBER/STREET/UNIT #		
TOWN/CITY: _____	STATE: _____	ZIP CODE: _____
TELEPHONE NO: _____	E-MAIL ADDRESS: _____	
SIGNATURE: X _____		
RELATION TO PERSON NAMED ON CERTIFICATE: _____		
REASON FOR MAKING REQUEST: _____		

CERTIFICATE SIZE:

<p>FULL SIZE</p> <p>NUMBER OF COPIES: _____</p>	<p>WALLET SIZE</p> <p style="background-color: yellow; padding: 5px;">The wallet size birth certificate contains less information than the full size certificate. It does <u>not</u> satisfy the proof of identification requirements needed for a passport or driver's license.</p> <p>NUMBER OF COPIES: _____</p>	<p>TOTAL NUMBER OF COPIES:</p> <p>_____ X \$30.00 = \$ _____</p> <p style="background-color: yellow; padding: 5px;">SEND POSTAL MONEY ORDER ONLY</p> <p>DO NOT MAIL CASH OR PERSONAL CHECKS - THEY WILL NOT BE ACCEPTED.</p>
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<p>Attach a copy of the <u>requester's</u> valid government issued photo ID or passport below:</p> <p>Or two (2) forms of the following:</p> <ul style="list-style-type: none"> - Social security (SS) card - Paycheck Stub or a W-2 form showing SS # - Current school or college photo ID - Automobile registration - Copy of utility bill or bank statement showing name and address - See our website ct.gov/dph for other forms of ID accepted 	<p>Please mail the completed request with the following requirements:</p> <p>Money order made payable to 'Treasurer, State of CT'</p> <p>Current government issued photo ID</p> <p>(If applicable) verification of relationship to the registrant (for example, an individual requesting his/her parent's birth certificate must provide a certified copy of his/her own birth certificate).</p>
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*If adopted, please provide your adoptive name and adoptive parents' information.

Birth Request REV 5-12

*If the requester had a legal name change, please provide a copy of the court documents authorizing the name change.