



**EXAMPLES OF REQUIRED HOURS OF PROFESSIONAL DEVELOPMENT  
(1% of total hours worked on an annual basis)**

**Based on 50 Work Weeks per Year with a 2 Week Vacation**

<b>Hours Worked</b>	<b># of Weeks Worked Per Year</b>	<b>Required Hours of Professional Development</b>
<b>40 hours x</b>	<b>50 weeks = 2000 hours x</b>	<b>1% = 20 hours</b>
<b>35 hours x</b>	<b>50 weeks = 1750 hours x</b>	<b>1% = 18 hours</b>
<b>30 hours x</b>	<b>50 weeks = 1500 hours x</b>	<b>1% = 15 hours</b>
<b>25 hours x</b>	<b>50 weeks = 1250 hours x</b>	<b>1% = 13 hours</b>
<b>20 hours x</b>	<b>50 weeks = 1000 hours x</b>	<b>1% = 10 hours</b>
<b>15 hours x</b>	<b>50 weeks = 750 hours x</b>	<b>1% = 8 hours</b>
<b>10 hours x</b>	<b>50 weeks = 500 hours x</b>	<b>1% = 5 hours</b>
<b>5 hours x</b>	<b>50 weeks = 250 hours x</b>	<b>1% = 3 hours</b>

**Based on 39 Work Weeks per Year with a 2 Week Vacation**

<b>Hours Worked</b>	<b># of Weeks Worked Per Year</b>	<b>Required Hours of Professional Development</b>
<b>40 hours x</b>	<b>39 weeks = 1560 hours x</b>	<b>1% = 16 hours</b>
<b>35 hours x</b>	<b>39 weeks = 1365 hours x</b>	<b>1% = 14 hours</b>
<b>30 hours x</b>	<b>39 weeks = 1170 hours x</b>	<b>1% = 12 hours</b>
<b>25 hours x</b>	<b>39 weeks = 975 hours x</b>	<b>1% = 10 hours</b>
<b>20 hours x</b>	<b>39 weeks = 780 hours x</b>	<b>1% = 8 hours</b>
<b>15 hours x</b>	<b>39 weeks = 585 hours x</b>	<b>1% = 6 hours</b>
<b>10 hours x</b>	<b>39 weeks = 390 hours x</b>	<b>1% = 4 hours</b>
<b>5 hours x</b>	<b>39 weeks = 195 hours x</b>	<b>1% = 2 hours</b>