

**TENANT INSPECTION FORM**

NAME: \_\_\_\_\_

APARTMENT #: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

# OF BEDROOMS: \_\_\_\_\_

(City)

(Zip Code)

WORKING SMOKE DETECTOR  Yes  No

EVIDENCE OF OLD PEELING OR CHIPPED PAINT  Yes  No (Possible lead paint problem?)

Circle ONE condition for each item:

**INTERIOR ITEMS**

Floors	Need Replacement	Scratched/Spots	Need Cleaning	O.K.
Walls	Holes/Crumbling	Chipped/Peeling	Need Painting	O.K.
Ceiling	Water Damage/Holes	Cracked	Needs Painting	O.K.
Doors	Need Replacement	Need Repair	Need Painting	O.K.
Windows	Need Replacement	Broken/Need Repair	Need Weatherizing	O.K.
Wood Trim	Missing/Broken	Chipped/Cracked	Needs Cleaning	O.K.
Tile	Missing/Broken	Chipped/Cracked	Needs Cleaning	O.K.
Stairs	Dilapidated	Broken Rails	Need Painting	O.K.
Cabinets	None/Broken	Missing Doors	Dirty/Mared	Clean

Specific Comments

**PLUMBING ITEMS**

Bath - Fixtures	Need Replacement	Water Leaks	Need Adjustment	O.K.
Kitchen - Fixtures	Need Replacement	Water Leaks	Need Adjustment	O.K.
Bath - Sink	Chipped/Broken	Stained	Needs Cleaning	O.K.
Kitchen - Sink	Chipped/Broken	Stained	Needs Cleaning	O.K.
Toilet(s)	Not Working	Leaks/Broken	Need Adjustment	O.K.
Hot Water	Not Included	Low Pressure	Too Cold/Adjust	O.K.
Laundry Room	None	Needs Repair	Dirty	O.K.
Tub/Shower	None	Needs Repair	Stained/Dirty	O.K.
Bath Vent	None	Fan Broken	Window Only	O.K.

Specific Comments

**ELECTRIC ITEMS**

Wiring	Exposed	Missing Wall Plates	Broken Switches	O.K.
Outlets	None	Not Working	1/ea. Room	O.K.
Ceiling Lights	None	Need Replacement	Need Repair	O.K.
Stove	Not Included	Needs Repair	Needs Cleaning	O.K.
Refrigerator	Not Included	Needs Repair	Needs Cleaning	O.K.

Specific Comments

**HEATING**

System	Poor Heat	Some Rooms Adequate	Needs Repair	O.K.
Radiators	Not Working	Need Repair	Noisy	O.K.

Specific Comments

**EXTERIOR ITEMS**

Yard	None	Can't Use	Debris	O.K.
Halls	Unsafe	Need Lights	Need Cleaning	O.K.
Stairs	Unsafe	Need Lights	Need Cleaning	O.K.
Extermination (Pest)	Needed	Scheduled	None Needed	O.K.
Porches	Unsafe	Shaky	Need Repair/Paint	O.K.
Siding	Needs Replacement	Needs Repair	Needs Cleaning	O.K.
Paint	Chipped/Peeling	Old - Yellow	Dirty	O.K.
Windows	Need Replacement	Need Repair	Need Cleaning	O.K.
Doors	Missing	Need Hardware	Need Paint	O.K.
Roof	Missing Tiles	Leaks	Worn	O.K.
Gutters	Broken	Clogged	Rusty	O.K.

Specific Comments

REPORT COMPLETED BY: \_\_\_\_\_

(Please Print Clearly)

Signature of Tenant \_\_\_\_\_

\_\_\_\_\_ Date

Signature of Landlord/Authorized Agent \_\_\_\_\_

Printed Name of Landlord/Authorized Agent \_\_\_\_\_

\_\_\_\_\_ Date

**NOTE:** ALL NORMAL WEAR AND TEAR IS NOT INCLUDED UNDER SECURITY DEPOSIT AGREEMENT.

**TENANT SHOULD KEEP A COPY OF THIS FORM. ORIGINAL COPY MUST BE RETURNED TO DSS.**