



American Recovery and Reinvestment Act of 2009 (ARRA)

Department of Social Services 1st Quarter Overview



American Recovery and Reinvestment Act Background

On February 13, 2009, Congress passed the American Recovery and Reinvestment Act of 2009. Four days later, the President signed the legislation into law. The Recovery Act's three main goals are to:

- ❑ Create and save jobs
- ❑ Spur economic activity and invest in long-term economic growth
- ❑ Foster unprecedented levels of accountability and transparency in government spending

This \$787 billion Recovery plan includes federal tax cuts and incentives, an expansion of unemployment benefits, and other spending on social entitlement programs. In addition, federal agencies are using Recovery funds to award contracts, grants, and loans around the country.

The Recovery Act was intended to jumpstart the economy but many of the projects funded by Recovery money, especially those involving infrastructure improvements, are expected to contribute to economic growth for many years.

Reporting Background

On June 22, 2009, the Office of Management and Budget (OMB) published *Implementing Guidance for the Reports on Use of Funds Pursuant to the American Recovery and Reinvestment Act of 2009* ("Recovery Act"). This guidance implements the reporting requirements included in Section 1512 of the Recovery Act for recipients of grants, loans, and other forms of assistance.

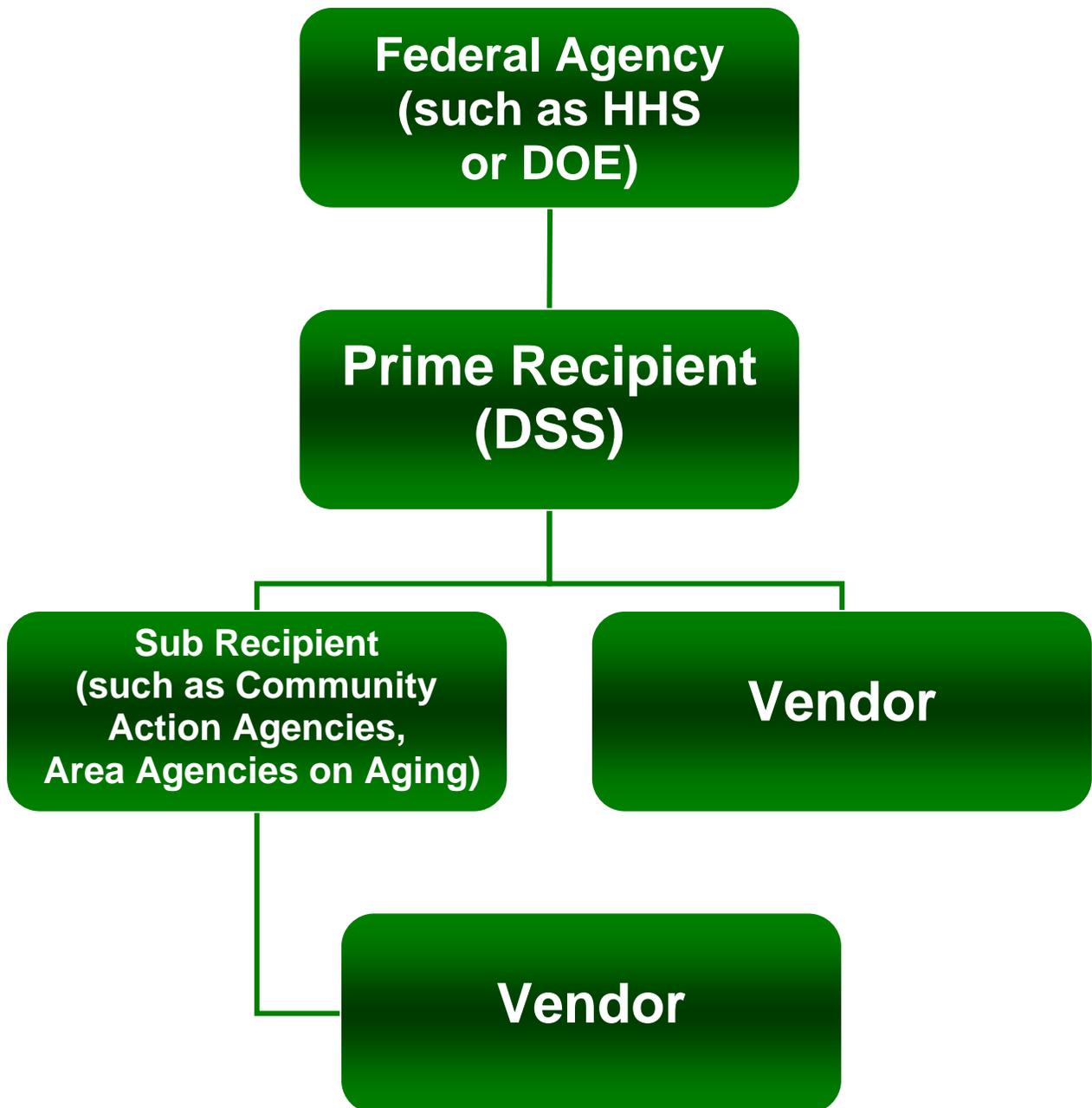
The reports required by Section 1512 will be submitted by recipients beginning in October 2009 and will answer important questions, such as:

- Who is receiving Recovery Act dollars and in what amounts?
- What projects or activities are being funded with Recovery Act dollars?
- What is the completion status of such projects or activities and what impact have they had on job creation and retention?

The Connecticut State Department of Social Services (DSS) has assumed the responsibility of reporting all ARRA activities required by the Federal Government. Sub recipients will file quarterly reports with DSS.

DSS will subsequently transmit all collected data to the Federal Government.

Reporting Structure



Who's Who in Reporting

Prime recipients are non-Federal entities that receive Recovery Act funding as Federal awards in the form of grants, loans, or cooperative agreements directly from the Federal government.

Sub-recipients are non-Federal entities that expend Federal awards received from another entity to carry out a Federal program, but do not include an individual who is a beneficiary of such a program.

A Vendor is defined as a dealer, distributor, merchant or other seller providing goods or services that are required for the conduct of a Federal program.

- ❑ Prime recipients or sub-recipients may purchase goods or services needed to carry out the project or program from vendors. Vendors are not awarded funds by the same means as sub-recipients and are not subject to the terms and conditions of the Federal financial assistance award.

DSS ARRA Projects Requiring Federal Reports

- Weatherization
- Community Service Block Grant
- Emergency Shelter Grant for Homelessness Prevention and Rapid Rehousing
- Commodity Assistance -The Emergency Food Assistance Program (TEFAP)
- Child Care Assistance
- Elderly Nutrition: Home Delivered and Congregate Meals
- Community Services Employment for Older Americans (Title V of the OAA)

DSS ARRA Reporting Deadlines

The data will be reported on a quarterly basis:

- September 30
- December 31
- March 31
- June 30

Most sub-recipients, with the exception of Weatherization recipients, will be required to report on the 20th of the month, in order to allow time to gather, validate, and enter the data.

Weatherization reporting will be required on the 15th of the month, due to the overwhelming amount of sub-recipients, vendors, and data that is required for reporting.

The Reporting Cycle

No less than 35 days prior to the end of the quarter		1-10 days after end of the quarter		11-21 days after end of quarter	
Prime and Sub-Recipient Registration		Prime Recipients/ delegated sub-recipients enter data	Initial Submission	Prime Recipients/ Subs review data	Prime Recipients/ Subs correct data

22-29 days after end of quarter		30 days after end of quarter	90 days after end of quarter
Agency review of data submitted	Prime Recipients/ delegated sub-recipients make corrections	Recipient reports published on www.recovery.gov	Next quarterly reporting cycle begins – updates reflected cumulatively

DSS Federal Reporting Status

The Department of Social Services completed the required federal reporting by the deadline of October 10, 2009. The first reporting period started at the date of award for each ARRA grant and included data through September 30, 2009. For subsequent reporting periods, DSS will be reporting on cumulative data. DSS performed all required data quality checks prior to its submission of its reports. After submission of the reports, DSS has until October 21, 2009 to submit corrections to its ARRA reports. Additionally, DSS has submitted its required state reports.

Since its federal reporting completion, DSS has been reviewing submissions and performing data quality checks and verification to insure that all submissions are accurate. DSS has paid additional attention to the reporting process internally and for sub-grantees. DSS will make adjustments and send out additional guidance to sub-grantees if needed to address any issues that may affect future reporting. Job creation data is anticipated to be stronger in the next quarterly report. Activity in this reporting period was focused on the development of plans, contracts, job development and other structural activities to support delivery of the programs. The next quarterly report should reflect more job creation as a result of program implementation.

ARRA FAST FACTS

What Has the ARRA Money Accomplished To Date

- ❑ CT Food Bank purchased three refrigeration vehicles so that vital food commodities can now be transported and distributed to people living in hard to reach communities in our state.
- ❑ Foodshare purchased a forklift to help move food in their distribution warehouse and load trucks to dispense food to people who need it.
- ❑ Training classes have begun to train people to conduct weatherization audits to determine what weatherization measures can be done in people's homes. Things like heating system tune-ups and repairs, attic and side-wall insulation, and blower guided air-sealing to reduce drafts.
- ❑ In the Supplemental Nutrition Assistance Program (S.N.A.P. – formerly the Food Stamp program) a 13.6% increase in standards has resulted in an average increase of \$38 a month in benefits for households to purchase food.
- ❑ 9 people are participating in job training and employment assistance through increased funding of Community Services Employment for Older Americans (Title V of the OAA).
- ❑ Increased reimbursement in the Federal Medical Assistance (FMAP) - Also known as Medicaid, has resulted in \$403,287,875 additional federal monies deposited to General Fund revenue in Connecticut as of June 30, 2009. As of 9/30/09 that amount is \$498,058,407.
- ❑ The Bureau of Rehabilitation Services (BRS) within DSS has assisted 344 consumers in entering temporary or permanent paid positions since July 2009. BRS's ARRA initiative is completely dedicated to helping persons with disabilities enter, retain and advance in employment.

ARRA PROJECTS

Weatherization (WAP)

ARRA FUNDING

As a result of the American Recovery and Reinvestment Act of 2009, the State of Connecticut, Department of Social Services, the designated state grantee for the federal Weatherization Assistance Program for low-income people (WAP), will receive from the federal Department of Energy (DOE) additional funding in the amount of **\$64.3** million. These funds are temporary in nature and must be spent over a three-year period, beginning April 1, 2009 and ending March 31, 2012.

The ARRA funding is meant to stimulate the economy by creating new weatherization training programs and projects that will lead to new and sustainable green technology jobs. Connecticut anticipates weatherizing approximately 7,500 units.

Up to 10% of the funding (\$6.4 million) may be used for administrative purposes. From this amount, 5% (\$3.2 million) may go to the subgrantees to oversee the operation and implementation of this program. In addition, up to \$11.8 million of the total funding is available for training and technical assistance activities. If there are any unused funds remaining after all training needs are met, the state may also use these funds for weatherization program operations.

All funds must be spent in accordance with the DOE's regulations governing the WAP, which are found at 10 CFR § 440.1 *et seq.*

In accordance with 10 CFR § 440.15, DSS, as the grantee agency, must ensure that:

- (1) each subgrantee is a Community Action Agency ("CAA") or other public or non-profit entity;
- (2) each subgrantee is selected on the basis of public comment received during a public hearing pursuant to [10 CFR] § 440.14(a) and other appropriate findings regarding:
 - (i) the subgrantee's experience and performance in weatherization or housing renovation activities;
 - (ii) the subgrantee's experience assisting low-income persons in the area to be served; and
 - (iii) the subgrantee's capacity to undertake a timely and effective weatherization program.

(3) In selecting a subgrantee, preference is given to any CAA or other public or nonprofit entity which has, or is currently administering, an effective program under this part or under title II of the Economic Opportunity Act of 1964.

DSS has followed all of the applicable federal regulations in its implementation of WAP.

ARRA PROGRAM GUIDANCE

DSS has been using 200% of the federal poverty guidelines (\$20,800 for one person, \$42,400 for a household of four) as the income eligibility for WAP. As a result of the increased federal funding, DSS will now serve clients up to 60% of state median income (\$29,272 for one person, \$56,293 for a household of four) level.

This will better coordinate services with the low-income weatherization programs offered by the major public utility companies and the Fuel Oil Conservation Board. Both homeowners and renters are eligible to apply.



The federal WAP regulations govern the determination of dwelling unit eligibility for the ARRA WAP. Generally speaking, with some exceptions, any single family or multifamily building, not previously weatherized, is eligible to be weatherized, as long as it is not for sale, in foreclosure, or in need of major rehabilitation.

Households must meet all income eligibility requirements for the unit to be weatherized. For two (2) through four (4) unit multifamily buildings, at least 50% of the tenants must be income eligible. For larger buildings, at least 66% of the tenants must be income eligible.

DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT (DECD) INITIATIVE

Connecticut is one of four states with rental housing developed with only state resources. Massachusetts and Connecticut (over 50,000 and 17,000 units respectively) account for more than 96% of all state-financed rental housing in the nation. Since 1949, Connecticut's state-financed rental housing stock includes

more than 8,100 units of housing for the elderly and disabled and more than 7,800 units of family rental housing.

DSS intends to work with DECD as a subgrantee on the weatherization of the state-financed housing portfolio. . These properties generally house very low income elders, families and persons with disabilities and have very high energy bills. DSS has allocated \$19.1 million to DECD for energy efficiency improvements and \$50,000 for training and technical assistance. It is the intent of our agreement with DECD to weatherize elderly housing units where heat is not included in the rent as a first priority. Housing units with tenants who are disabled or have children under that age of six will be weatherized if funds are available after those of the elderly. The goal for DECD is to weatherize 2,850 units of public housing over the term of the ARRA funding.

DECD will follow the WAP regulations and DSS policies in completing all the work on these units. Household eligibility will be established through the use of the DSS forms and procedures and DECD will keep all documentation on file for on-site review by DSS staff. DECD will enlist the use of contractors to meet the demands of the program. The selection of contractors will be made through a Request for Proposals process. All service providers will be required to follow sound internal management policies and provide skilled workmanship, high quality materials and timely weatherization of units. DSS will evaluate DECD's performance on a continuing basis throughout the contract period.

LEVERAGING FUNDS

In partnership with the WAP, existing subgrantees also operate the utility-funded Weatherization Residential Assistance Program and the UI Helps Program. Funding for energy audits also comes from the major utility companies - Connecticut Light and Power, United Illuminating, Yankee Gas Services, Connecticut Natural Gas, and Southern Connecticut Gas Company.

Connecticut Light & Power's Weatherization Residential Assistance Program and United Illuminating Helps Program funds may be used for a variety of different activities, ranging from installing additional measures on WAP jobs to serving other low-income clients that do not receive services under the WAP.

Additional leveraging of non-federal resources may include labor costs for the replacement of heating systems for WAP-eligible homeowners whose present heating systems need to be replaced.

EMPLOYMENT – CREATED/RETAINED

The plan includes new efforts to ensure that weatherization assistance will increase the State's activities related to the development of a "green workforce."

These efforts include those aimed at providing skilled workers who subgrantees may hire with the increased funding available through the ARRA.

Expanded partnerships for training and technical assistance are in the development stages between DSS, CAAs, DECD, Community and Technical Colleges, the Department of Labor, Workforce Investment Boards, the Institute for Sustainable Energy, the Conservation Services Group (CSG) and others.

DSS intends to increase training for the specialized skills and knowledge required through local and regional implementation across the state by using existing program providers, Workforce Investment Boards, the Community and Technical College network, and where appropriate, the Technical High Schools.

The training curriculum and use of approved energy audit materials will be further developed to accommodate the magnitude of need and time requirements of this program.

<u>CREATED & RETAINED</u>	<u>3 YR GOAL</u>
Crew Workers/Installers (agency & contractor)	270
Crew Chiefs - Job Site Supervisors	50
HVAC Contractors	25
Energy Auditors	45
Inspectors	30
Intake/Eligibility	60
Client Education Specialists	10
Local Agency Coordinators	25
Technical Monitors - On-site Monitoring/Oversight	15
Program Administration & Desk Monitoring/Oversight	15
Fiscal Administration & Financial Oversight & Audit	24
Trainers/Teachers/Technical Assistance	30
Equipment, Mat. Providers & Transportation	25
Operation and maintenance of vehicles and equipment	6
Inventory Control	10
TOTAL	640

PROJECT PARTNERS AND METHODOLOGY

DSS is distributing these additional WAP funds to both existing WAP subgrantees that are in good standing with DSS (CAAs) and other public or private non-profit partners that have experience with training and/or serving the housing needs of low-income clients. By working with these existing subgrantees and new partners, DSS will be able to bring certain economies of scale to bear in the expenditure of

these funds, especially in the areas of eligibility determination, program operation, oversight, training and technical assistance, recordkeeping and reporting.

The ARRA WAP subgrantees are listed below:

- ❑ Action for Bridgeport Community Development, Inc. (ABCD) - Bridgeport
- ❑ The Community Renewal Team, Inc. (CRT) - Hartford & Middletown
- ❑ New Opportunities, Inc. (NO) - Waterbury & Meriden
- ❑ The ACCESS Agency, Inc. (ACCESS) - Willimantic
- ❑ Connecticut Department of Economic & Community Development (DECD)

In addition, the above-referenced CAAs (ABCD, CRT, NO and ACCESS) and DECD are using other CAAs as temporary subcontractors to accomplish the work for which this funding was made available. They were asked to utilize those CAAs that are in good standing and have past experience with the WAP, work with low income clientele and are knowledgeable of the needs in their communities.

WAP, work with low income clientele and are knowledgeable of the needs in their communities.

These temporary subcontractors include:

- ❑ TEAM, Inc. (TEAM) – Derby
- ❑ Human Resource Agency of New Britain, Inc. (HRA) – New Britain
- ❑ Norwalk Economic Opportunities Now, Inc. (NEON) – South Norwalk
- ❑ Thames Valley Council for Community Action, Inc. (TVCCA) – Jewett City
- ❑ CTE, Inc. (CTE) - Stamford

The program training and recruitment partners are:

- ❑ Connecticut Department of Labor (DOL) / Workforce Investment Board (WIB)
- ❑ Community & Technical College Network (CCTC)/ Vocational Technical High School System
- ❑ Office of Workforce Competitiveness (OWC)

SPECIAL PROJECTS/INITIATIVES

Shelters

DOE has determined that weatherization program funds can be used for the weatherization of shelters. Approximately \$3 million will be allocated for the weatherization of shelters.

Although \$3 million would allow for the weatherization of approximately 462 units at the average cost of \$6,500 permitted by DOE, it is anticipated that many more units will actually be weatherized due to the number of dwelling units existing in a shelter.

INCENTIVE POOL

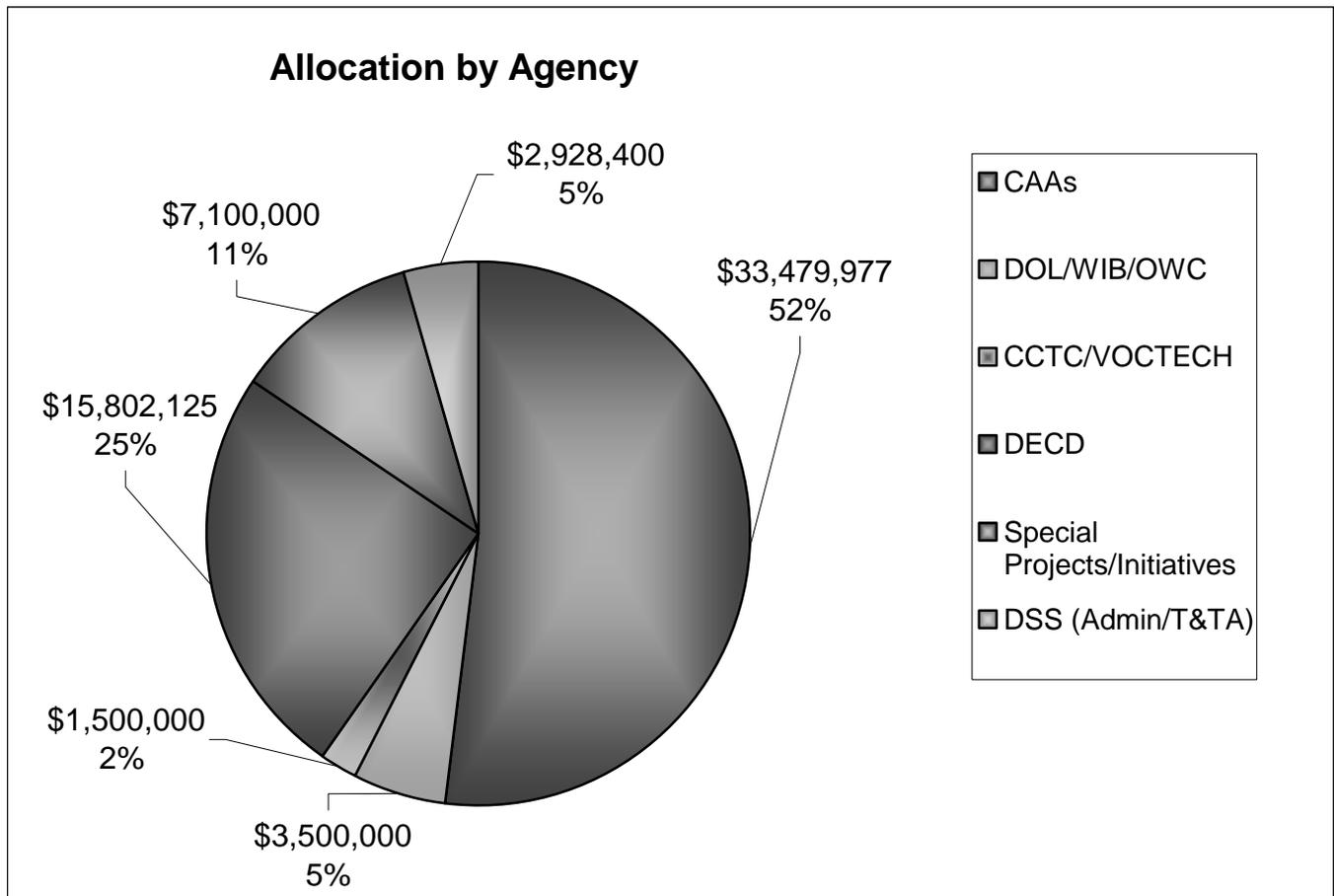
Subgrantees will be given production goals in their contracts with DSS. Those subgrantees that meet or exceed the production goals will have access to an incentive pool of \$3 million. This performance-based incentive will be made available to existing subgrantees that demonstrate the ability to effectively utilize ARRA funding during the initial program year. Pool funds will be allocated according to a formula which ensures equitable distribution on a statewide basis to those subgrantees that meet the production goals. DSS, in its decision to allocate additional funds, will give consideration to subgrantee capacity so that no subgrantee is provided with funding in excess of the amount that DSS reasonably expects the subgrantee to be able to utilize.

DSS will reserve the balance of the \$7.1million to be allocated on an as-needed basis. Any unused training and technical assistance funds will also be added to this pool as the program progresses.

These additional funds may be provided to other entities, such as the Fuel Oil Conservation Board (FOCB) and the Connecticut Energy Efficiency Fund (CEEF) so that additional units may receive services for which funds were not previously available. These services may include the repair and replacement of heating systems and energy efficient lighting fixtures.

ALLOCATION OF FUNDING

CAAs	\$ 33,479,977
DOL/WIB/OWC	\$ 3,500,000
CCTC/VOCTECH	\$ 1,500,000
DECD	\$ 15,802,125
Special Projects/Initiatives	\$ 7,100,000
DSS (Admin/T&TA)	\$ 2,928,400
TOTALS	\$65,300,000



PROGRAM OVERSIGHT

Subgrantees are required to inspect the weatherization work performed on a dwelling before it may be submitted to DSS for approval and reimbursement. States are required to perform file reviews on 10% of units weatherized and conduct inspections on 5% of completed units or units being weatherized. DOE

strongly encourages a higher percentage of the units to be inspected under ARRA funding and DSS intends to perform file reviews on at least 20% of the total number of units weatherized. DSS will complete on-site inspections of at least 12% of the total units weatherized. In addition, comprehensive monitoring will be conducted at a minimum of annually at each subgrantee and its partner agencies. DSS will also provide the same oversight to any partner agency that it contracts with to perform weatherization work.

Monitoring visits will be made to each subgrantee or its contractor agency on at least a monthly basis. Regular monitoring visits usually consist of client file reviews and inspections of completed units, to ensure quality of work and client satisfaction. The annual comprehensive monitoring visits are more detailed, and include the broad categories mentioned above. Additional visits will be made to provide training and technical assistance in response to observations from monitoring visits or to provide assistance on new requirements or changes in program operation. The graph below indicates the number of file reviews and on-site inspections that are proposed based on the total number of units to be weatherized.

Entities	Minimum Goals	File Reviews (20%)	On-site Inspections (12%)
CAAs	3,600	720	432
DECD	2,850	570	342
Shelters	1,300	260	156
Total	7,750	1,550	930

A fiscal staff person is currently assigned to the Community Energy and Refugee Services Division to process the monthly financial reports provided by each subgrantee and complete reports for submittal to DOE, DSS and the subgrantees. The fiscal staff person also performs the fiscal monitoring portion of the annual comprehensive monitoring of each subgrantee to ensure adequate financial management control. The procurement procedures are also reviewed to ensure that materials meet federal specifications and are cost effective.

A Building Weatherization Report (BWR) is completed for each unit that is weatherized and inspected and is submitted to DSS with the subgrantee's monthly fiscal report. The fiscal staff person reviews each BWR to check for compliance with the standards of the energy audit, demographic information and the expenditures reported and match back to the fiscal report. To meet the requirements of ARRA, DSS expects to acquire two additional durational fiscal staff persons, one of whom would be assigned to the DECD contract.

CONTRACTS

DSS ARRA Contracts Report					
Program Funded	Project/ Recipient	Area Served	ARRA Funding	Agency Category	Description
Weatherization	Action for Bridgeport Community Development, Inc	Bridgeport, Stamford and Norwalk Service Areas	\$ 5,900,899	DOE	Create and retain jobs / Weatherize Homes
Weatherization	New Opportunities, Inc.	Waterbury, Danbury, Meriden, New Haven and Derby Service Areas	\$11,199,029	DOE	Create and retain jobs / Weatherize Homes
Weatherization	Community Renewal Team, Inc.	Hartford, Bristol and New Britain Service Areas	\$ 5,378,787	DOE	Create and retain jobs / Weatherize Homes
Weatherization	The ACCESS Agency, Inc.	Willmantic and New London Service Areas	\$ 6,021,285	DOE	Create and retain jobs / Weatherize Homes
Weatherization	State of Connecticut Department of Economic and Community Development (DECD)	Statewide	\$19,087,125	DOE thru DSS	Create and retain jobs / Weatherize Housing
Weatherization	Office of Workforce Competitiveness (OWC)	Statewide	\$ 3,500,000	DOE thru DSS	Provide training to current and potential
Weatherization	Community-Tech Colleges – draft scope of work shared with Deputy Commissioner 9/3 for review and sent to CCTC for their review 9/4	Community-Tech Colleges (CTC) – 064CTC-WXA-01 (tbd)	\$ 1,500,000	DOE thru DSS	Develop and provide training to current and potential weatherization workers in jobs that have been created or maintained.

EXPENDITURES TO DATE

Project/Recipient	Area Served	ARRA Funding	Paid To Date
New Opportunities, Inc. 151C-WXA-1 / 09DSS7601TO	Waterbury, Danbury, Meriden, New Haven and Derby Service Areas	\$ 11,199,029	\$ 2,000,000.00
Community Renewal Team, Inc. 064C-WXA-1 / 09DSS7601EW	Hartford, Bristol and New Britain Service Areas	\$ 5,378,787	\$ 806,818.00
The ACCESS Agency, Inc. 163C-WXA-1 / 09DSS7601ZL	Willimantic and New London Service Areas	\$ 6,021,285	\$ 1,000,000.00

COMPLETED CONTRACTS

No contracts have been completed.

ACTUAL JOBS CREATED/RETAINED

There were 24 jobs that were created including 9 at DSS and 14 jobs were retained at the CAA's.

COMPLETED TRAINING

As of September 30, 2009, the following trainings and meetings have taken place: auditor certification training, Davis Bacon Training that DSS and some CAA staff attended, field training at the Independent Connecticut Petroleum Association (ICPA) on combustion systems and participated in various CAA field training activities. In addition, USDOE and the National Association of State Community Services Programs (NASCS) presented webinars on Davis Bacon and ARRA and meetings were held with OWC and the WIB's and CCTC to discuss the training process for the CAA's and contractors.

ACTUAL JOBS CREATED/RETAINED

There were 24 jobs that were created; 9 at DSS and 15 at the CAA's. In addition, jobs were retained at the CAA's.

ANOMALIES, BARRIERS

The major barrier presented in the ARRA weatherization program is the requirement for the implementation of the Davis Bacon Act for all installers and mechanics in the program. Weatherization has been except from this requirement and therefore the agencies and contractors are not familiar with the requirements including reporting. This also impacts how work on the units will be procured, which has resulted in a delay in that process.

FORECAST FOR NEXT QUARTER

There are 660 units that have been audited and another 460 in the queue to be audited. It is expected that at least 700 of these units will be weatherized during the next quarter.

Community Service Block Grant (CSBG)

ARRA FUNDING

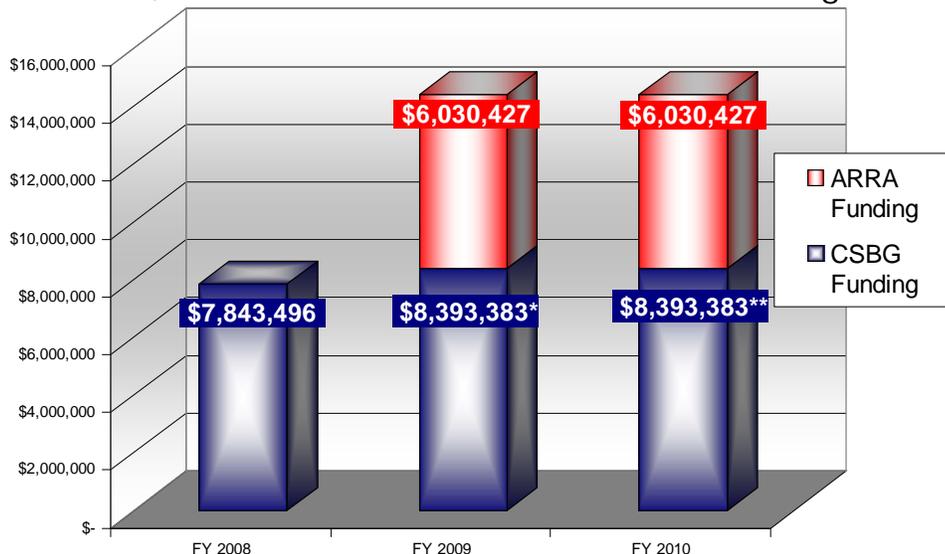
Under the American Recovery and Reinvestment Act, the Connecticut Department of Social Services received funding of \$12,060,854 for Community Service Block Grants (CSBG). These funds are temporary in nature and must be spent by 2010.

The Community Services Block Grant for the American Recovery and Reinvestment Act will be used for projects in the communities that support people with lower incomes attain self-sufficiency, such as:

- ❑ Employment services
- ❑ Income management services
- ❑ Housing assistance services
- ❑ Emergency services
- ❑ Nutrition services
- ❑ Health Services

These projects, under the ARRA, are meant to provide wide range of innovative employment-related services and activities tailored to specific needs of their community; to meet short-term and long-term economic and employment needs of individuals, families and communities; and to make meaningful and measurable progress toward reform goals of the Recovery Act with special attention to creating and sustaining economic growth and employment opportunities

DSS also received a 6.5% increase in its regular FFY2009 CSBG allocation award in the amount of \$549,887 due to an increase in national funding levels.



ARRA PROGRAM GUIDANCE

Under provisions of the Recovery Act, during fiscal years 2009 and 2010, States may use 200% (increased from 125%) of the federal poverty level, as opposed to 100%, as the standard of eligibility for CSBG programs and services if they determine that that higher eligibility level serves the purposes of the CSBG program.

Under ARRA, 99% of these funds must be distributed to “eligible agencies”. In Connecticut, there are 12 Community Action Agencies and one Limited Purpose Agency that qualify as eligible entities in Connecticut:

- Action for Bridgeport Community Development, Inc. (ABCD)
- ACCESS Agency, Inc. (ACCESS)
- Bristol Community Organization, Inc. (BCO)
- Community Action Agency of Greater New Haven, Inc. (CAANH)
- Community Action Committee of Danbury, Inc. (CACD)
- Community Renewal Team, Inc. (CRT)
- CTE, Inc.
- Human Resource Agency of New Britain, Inc. (HRANB)
- New Opportunities, Inc. (NOW)
- Norwalk Economic Opportunity Now, Inc. (NEON)
- Training, Education and Manpower, Inc. (TEAM)
- Thames Valley Council for Community Action, Inc. (TVCCA)
- Connecticut Association for Community Action, Inc. (CAFCA)

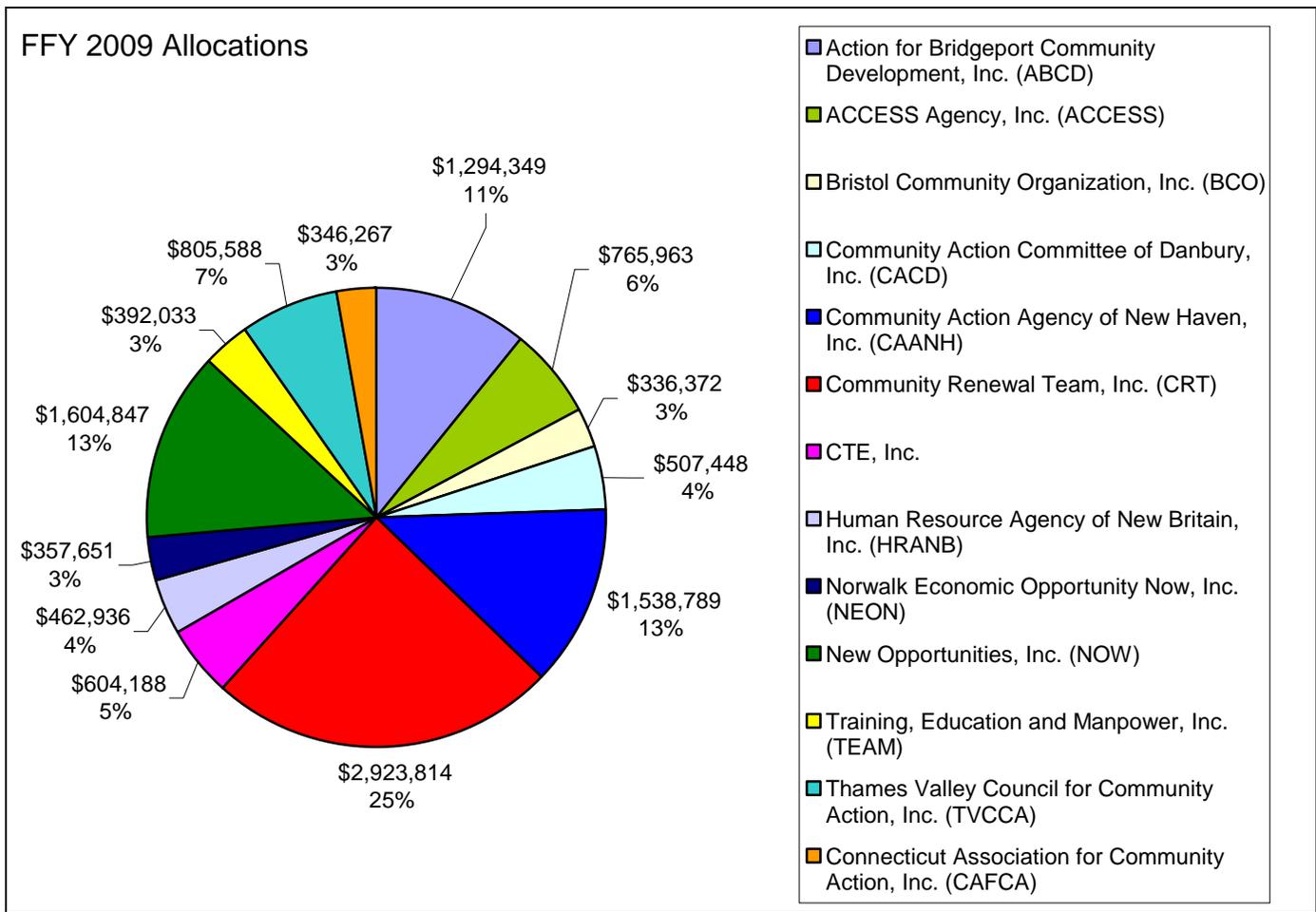
ALLOCATION OF FUNDING

Allocation of CSBG Recovery Act Funds

Fund Category	FFY 2009 Allocations
Eligible Entities	\$11,940,245
Benefit Enrollment Coordination	120,609
Total CSBG	\$12,060,854

Allocation to Eligible Entities

Eligible Entities	FFY 2009 Allocations
Action for Bridgeport Community Development, Inc. (ABCD)	\$ 1,294,349
ACCESS Agency, Inc. (ACCESS)	765,963
Bristol Community Organization, Inc. (BCO)	336,372
Community Action Committee of Danbury, Inc. (CACD)	507,448
Community Action Agency of New Haven, Inc. (CAANH)	1,538,789
Community Renewal Team, Inc. (CRT)	2,923,814
CTE, Inc.	604,188
Human Resource Agency of New Britain, Inc. (HRANB)	462,936
Norwalk Economic Opportunity Now, Inc. (NEON)	357,651
New Opportunities, Inc. (NOW)	1,604,847
Training, Education and Manpower, Inc. (TEAM)	392,033
Thames Valley Council for Community Action, Inc. (TVCCA)	805,588
Connecticut Association for Community Action, Inc. (CAFCA)	346,267
TOTAL – Formula Allocations	\$ 11,940,245



PROJECTS

Funds will be used by eligible entities to support a wide variety of programs that serve the purposes of the Recovery Act and to support the implementation of the state’s Human Services Infrastructure (HSI) project.

Utilizing Community Service Block Grant funds (federal), Human Services Infrastructure funds (state), and other federal, state and private program funding streams, CAAs have created an intake and assessment system that provides customers with a comprehensive array of services to meet their needs and support their movement toward self-sufficiency. CAAs have existing and newly forged partnerships with other community-based providers, the faith community, businesses, and state and local government that leverage in-kind resources, improve program efficiency, coordinate service delivery, eliminate duplicative services, and improve community planning.

- Employment Services** and activities may include but are not limited to:

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- a) **Job Counseling** services for unemployed and/or under-employed (i.e. non full-time or less than 35-hours/week) customers that includes but is not limited to: job-hunting skills training and providing local labor market information detailing the jobs available in the community.
 - b) **Job Placement/Development** services may include but are not limited to developing comprehensive services designed to place unemployed and under-employed customers in appropriate employment situations. Such services shall include but are not limited to: finding vacant positions for which employers agree to interview job-seekers served under this contract and setting up job interviews for customers.
 - c) **On-the-Job Training (OJT)** activities may be designed to enhance the job-related skills of working customers during their hours of employment. Additional OJT projects may include but are not limited to: mobilizing community resources to meet the employment and job training needs of the customers, increasing community or employer awareness of identified employment and training needs of the poor and arranging for partnerships and coordinated initiatives in employment projects sponsored by the Contractor.
 - d) **Employment Generating Projects** refer to developing a collaboration(s) with local businesses, services or programs supported or operated by community-based organizations that are dedicated to provide new job opportunities for low income individuals. Component services may include but are not limited to part-time income-enhancing projects such as establishing community-based produce market(s) to sell surplus produce reaped from community gardens.
 - e) **Skills Training** includes training in skills for which there are immediate or re-occurring job opportunities in the community. Such skills training shall include but is not limited to: word processing, basic computer training, welding or other vocational/technical trade(s) training and job-hunting related skills.

Other activities which may be provided if funding allows are:

- ❑ **Income Management** services and activities may include but are not limited to:

- a) **Household Financial Counseling, Information and Referral** services may include but are not limited to providing Information & Referral about income management and related counseling support services, instructing customers about preparing and implementing

household budgets, and assisting with personal, credit and general consumer education issues.

- b) **Income Tax Counseling** services are designed to assist customers in preparing their Federal, State and/or local annual income tax reports, and informing them about the availability of income tax credits and benefits.
- c) **Alternative Energy Installations, Public Information (re: Energy Conservation, Residential Energy Conservation Workshops, Weatherization Support)** activities include but are not limited to conducting workshops for customers and the general public on do-it-yourself home energy conservation measures. Such workshops shall provide how-to information regarding the installation of solar window collectors, greenhouses, solar hot water heaters and other residential applications of low-cost alternative energy devices.
- d) **Other Income Management Projects** include but are not limited to those initiatives dedicated toward assisting low-income customers make better use of available income (e.g. organizing credit unions, food co-ops, and car/van pools).

☐ **Housing Assistance** services and activities include but are not limited to:

- a) **Homeownership Counseling/Loan Assistance** activities include but are not limited counseling on homeownership for low-income customers that will provide assistance in completing application(s) for Federal HUD and Rural Development (formally FMHA) home loan programs.
- b) **Other Housing Counseling and Landlord/Tenant Advocacy** services include but are not limited to: counseling in landlord/tenant relations, assistance in applying for rent subsidies, default/displacement, relocation situations and fair housing concerns.
- c) **Home Repair/Rehabilitation** services provide home repair and residential rehabilitation services to elderly and other low-income customer households. Component services may also include home maintenance workshops.
- d) **Other Housing Programs** include but are not limited to: advocacy/support services for elderly group home placement, home safety and health code standards, home construction for low-income families, urban homesteading initiatives, provision of transportation for customers residing in housing projects and initiatives to enforce the Federal Community Reinvestment Act.

☐ **Emergency Services** and activities include but are not limited to:

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- a) **Cash Assistance/Loans** may be made available for customers in the form of one-time cash payment or short-term loans to assist them meet their emergency needs (e.g. shelter, food, clothing, fuel, etc).
 - b) **Emergency Energy Support** activities are designed to amplify or supplement the crisis assistance or fuel payments available under other home energy assistance programs that are operated by the Contractor. Such supplemental payments may be made available for customers to make emergency energy payments, energy-related repairs, energy-related advocacy and/or crisis interventions, especially with energy suppliers/vendors.
 - c) **Crisis Intervention & Crisis Case Management** activities include direct intervention(s) in emergency situations such as those resulting from child, spouse, alcohol or drug abuse, illness or unemployment. Component services include but are not limited to: temporary shelter for battered women, crisis hotlines and mediation for customers who have experienced a family emergency situation due to the loss of benefits from programs such as Temporary Family Assistance (TFA) or Food Stamps
 - d) **Donated Goods/Services/Cash** activities involve mobilizing, storing, and distributing donations of money, food, clothing, furniture, wood and other fuels, and professional services to assist customers meet one-time emergencies and/or recovery from disasters (e.g. flood, fire, etc).
 - e) **Other Emergency Services** include but are not limited to transportation for customers to meet family emergency needs, and the provision of legal aid assistance referrals.
 - f) **Homeless Aid** provides homeless customers with temporary shelter and/or food program provisions. Component services may include but are not limited to clothing, medical care and shelter referrals.
 - g) **Interagency or Statewide Planning and Coordination** initiatives are designed as a community cooperative toward meeting community emergency or disaster relief needs through interagency planning and/or program coordination.

❑ **Nutrition** services or activities include but are not limited to:

- a) **Surplus Food/Commodities Distribution** activities include storing and distributing surplus USDA agricultural commodities and other Federally provided emergency food provisions to customers in the community.
- b) **Food Pantries/Shelves** include organizing and operating community-based distribution outlets of locally donated food (e.g.

dented canned goods and overstocked produce) to low-income customers. Component services may also include staff/cash resource assistance to regional food banks for preparation of food baskets for low-income customers in the community.

- c) **Hot Meals** program services provide hot breakfasts, lunches or dinners for low-income customers in the community. Component services may include but are not limited to preparing and providing congregate (group) or home-delivered meals to customers in the community.
- d) **Gardening/Canning/Self-Help Production** activities include but are not limited to assisting neighborhood or community gardens improve the diets of low-income customers, operating community-based canneries, or other projects designed to assist low-income customer households preserve fruits, vegetables and meats for long-term storage and consumption.
- e) **Nutrition Education/Comprehensive Counseling** services include but are not limited to comprehensive training in basic nutrition principles, guidance in consumer behavior, home economics, child and infant nutrition training, etc.
- f) **Other Nutrition Projects** are designed or dedicated to amplify or supplement the Federal 'Women, Infant and Children' (WIC) program, summer feeding programs for children, as well as provide transportation for customers to community-based nutrition projects or programs.

❑ **Health** services and activities may include but are not limited to:

- a) **Transportation** to and from medical service(s) providers shall be made available to all customers in the Program.
- b) **Medical or Dental Screening** expenditures to such providers for services rendered to customers to assess medical or dental needs.
- c) **Immunization** expenditures in support of community immunization programs and/or providing immunization services for customers.
- d) **Prevention of Drug Abuse or Alcoholism** funding for community programs designed to educate and support prevention of these health problems.
- e) **Treatment of Alcohol/Drug Abuse** expenditures on behalf of those customers who are receiving in- or outpatient treatment services for these addictions.

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- f) **Pregnancy Related, Maternal and Infant Health** expenditures related to health services for expectant and new mothers and their infants.
 - g) **Family Planning Services** or activities that include but are not limited to family planning, counseling, information and referrals.
 - h) **Rural Health Programs** designed to coordinate/increase all health resources available and accessible to customers in the community.
 - i) **Other Primary Health Care** services or activities may include but are not limited to direct primary medical services (e.g. services to eliminate disease, injury, malnutrition, etc.).

LEVERAGING FUNDS

Partnering and forming alliances with other local service providers is an integral part of the role of a Community Action Agency. The Department of Social Services requires that every CAA discuss its efforts to coordinate services in their service delivery area as part of its annual community action plan and report the extent to which it succeeds as a ROMA outcome. Linkages, both statewide and local, are also an integral part of the HSI approach.

In FFY 2008, the CAA network reported that they have formed a total of 1,988 organizational partnerships, 162 of those with faith-based organizations, in their efforts to expand resources and opportunities in order to achieve family and community outcomes.

The leveraging of third party resources is also an integral part of the role of the CAA. For FFY 2008 Connecticut's CAAs, receiving approximately \$7 million in CSBG funding, reported leveraging a total of more than \$221 million, including over \$47 million in state resources, just under \$19 million in private resources, and over \$5 million in local resources.

CONTRACTS

Funding	Project/Recipient	Area Served	ARRA Funding	Paid To Date	Program
CSBG	ABCD	Bridgeport, Easton, Fairfield, Monroe, Strafford, Trumbull	\$1,294,349.00	\$ 517,740.00	Programs to address causes and conditions of poverty
CSBG	BCO	Bristol, Burlington, Farmington, Plainville, Plymouth	\$336,372.00	\$ 134,548.00	Programs to address causes and conditions of poverty
CSBG	CACD	Bethel, Bridgewater, Brookfield, Canaan, Cornwall, Danbury, Kent, New Fairfield, New Milford, Newtown, North Canaan, Redding, Ridgefield, Roxbury, Salisbury, Sharon, Sherman, Warren, Washington.	\$507,448.00	\$ 202,978.00	Programs to address causes and conditions of poverty
CSBG	CACFA	Statewide	\$346,267.00	\$ 138,507.00	Programs to address causes and conditions of poverty
CSBG	Community Renewal Team, Inc.	Avon, Branford, Bloomfield, Canton, Chester, Clinton, Cromwell, Deep River, Durham, East Granby, East Haddam, East Hampton, East Hartford, East Windsor, Enfield, Essex, Glastonbury, Granby, Guilford, Haddam, Hartford, Killingworth, Madison, Manchester, Marlborough, Middlefield, Middletown, North Branford, Newington, Old Saybrook, Portland, Rocky Hill, Simsbury, South Windsor, Suffield, Westbrook, West Hartford, Wethersfield, Windsor, Windsor Locks.	\$2,923,814.00	\$1,169,526.00	Programs to address causes and conditions of poverty
CSBG	CTE, Inc.	Darien, Greenwich, Stamford.	\$604,188.00	\$ 241,675.00	Programs to address causes and conditions of poverty - Food Pantry; Employment Services; Case Management Services
CSBG	CAANH	East Haven, Hamden, New Haven, North Haven, West Haven	\$1,538,789.00	\$ 615,516.00	Programs to address causes and conditions of poverty
CSBG	HRANB	New Britain.	\$462,936.00	\$ 185,174.00	Programs to address causes and conditions of poverty
CSBG	New Opportunities, Inc	Barkhamsted, Berlin, Bethlehem, Cheshire, Colebrook, Goshen, Hartland, Harwinton, Litchfield, Meriden, Middlebury, Morris, Naugatuck, New Hartford, Norfolk, Prospect, Southbury, Southington, Thomaston, Torrington, Wallingford, Waterbury, Watertown, Winchester, Wolcott, Woodbury	\$1,604,847.00	\$ 641,936.00	Programs to address causes and conditions of poverty
CSBG	NEON	New Canaan, Norwalk, Weston, Westport, Wilton.	\$357,651.00	\$ 143,060.00	Programs to address causes and conditions of poverty
CSBG	TVCCA	Bozrah, Colchester, East Lyme, Franklin, Griswold, Groton, Lebanon, Ledyard, Lisbon, Lyme, Montville, New London, North Stonington, Norwich, Old Lyme, Preston, Salem, Sprague, Stonington, Voluntown, Waterford	\$605,558.00	\$ 322,235.00	Programs to address causes and conditions of poverty
CSBG	The Access Agency, Inc.	Andover, Ashford, Bolton, Brooklyn, Canterbury, Chaplin, Columbia, Coventry, Eastford, Ellington, Hampton, Hebron, Killingly, Lebanon, Mansfield, Plainfield, Pomfret, Putnam, Scotland, Somers, Stafford, Sterling, Thompson, Tolland, Union, Vernon, Willington, Windham, Woodstock	\$765,963.00	\$ 306,385.00	Programs to address causes and conditions of poverty
CSBG	TEAM, Inc.	Ansonia, Beacon Falls, Bethany, Derby, Milford, Orange, Oxford, Seymour, Shelton, Woodbridge	\$392,033.00	\$ 156,813.00	Programs to address causes and conditions of poverty

PROGRAM OVERSIGHT

State Program Monitoring

(a) On-site Review

On-site monitoring visits to each Community Action Agency in the state were conducted during 2007. Reports from those visits were issued to each agency, citing successes that were noted along with areas that needed to be addressed. Strategic Planning staff has been working with CAA staffs to ensure that findings are being addressed. Since the CAAs often have multiple contracts for several of the programs administered by DSS, the Department has conducted a joint monitoring project with the CAAs. Under this model, several program staff, along with CSBG staff participated in the monitoring visits at the same time. The goal was to conduct a more holistic monitoring, to better assess the level of internal program coordination, and to help reduce the time and effort CAA staff and administration must devote to the monitoring process. This met with very positive feedback from CAA staffs. All monitoring reports are on file at The Connecticut Department of Social Services Central Office.

Follow-up Reviews of Agencies that Fail to Meet Goals, Standards, and Requirements Established by the State.

The initial response to an agency's failure to meet goals, standards or contract requirements, is made by the DSS staff responsible for overseeing the contract. Depending upon the nature, duration and extent of the problem, additional Department staff and contracted resources will be drawn upon to address specific problems in addition to drawing upon the staff resources of the LPA and other CAAs.

(d) Other Reviews, as Appropriate

As noted above, often the initial response to any indications of problems at a CAA is made by the DSS program staff with appropriate support provided by fiscal and contract staff. Additionally, the LPA is funded by DSS with CSBG funds for technical assistance and training. The type and level of intervention will be dictated by the individual circumstances of the CAA.

In its continuing efforts to support capacity-building and organizational development in each CAA, and insure a strong CAA network, DSS continues to provide additional funds to the LPA to support statewide implementation of the Quality Community Action System (QCAS). The QCAS is a self-assessment, peer review and quality improvement process involving CAA

staff, board members and local community members that is led by the Northeast Institute for Quality Community Action (NIQCA), with assistance from LPA staff. All twelve (12) of Connecticut's CAAs have now completed a self-assessment, with some beginning the process again. Additionally all have either completed a Peer Review or have one scheduled.

The following table lists the date of the last audit and the period covered by the audit:

Agency	Last Audit	Period Covered
ABCD	9/30/08	10/1/07-9/30/08
ACCESS	3/27/09	7/1/07-6/30/08
BCO	6/30/08	7/1/07-6/30/08
CACD	12/31/07	1/1/07-12/31/07
CRT	6/17/08	1/1/07-12/31/07
CTE	1/1/09	10/1/07-9/30/08
CAANH	4/28/09	10/1/07-9/30/08
HRANB	6/30/08	7/1/07-6/30/08
NEON	6/28/08	1/1/07-12/31/07
NOW	3/9/09	11/1/07-10/31/08
TEAM	9/9/08	5/1/07-4/30/08
TVCCA	3/31/09	4/1/08-3/31/09
CAFCA	August 2008	1/1/06-12/31/07

Tracking

To insure compliance with Section 1512 of the American Recovery and Reinvestment Act of 2009, the Department has established a separate account for CSBG Recovery Act Funds, with separate project codes for the 99% funding going to the state's eligible entities and the 1% held by the state for benefit enrollment coordination activities. Additionally, the state will enter into separate contracts with its eligible entities for the services to be provided using CSBG Recovery Act funds.

EXPENDITURES TO DATE

There have been no expenditures to date. Contracts were finalized in late September; therefore expenditures are starting in the 2nd quarter.

COMPLETED CONTRACTS

No contracts have been completed.

COMPLETED TRAINING –

There has been no training under this program.

EMPLOYMENT – CREATED/RETAINED

AS OF 9/30/09, Eligible Entities reported 19.46 FTEs supported with CSBG ARRA funds.

Jobs Created include:

- Planner
- Information Technology Assistant,
- Program Director
- Case Manager
- Senior Case Manager
- Circles Coach
- Community Liaison
- Planning Analyst
- Financial Analyst

Jobs Retained include:

- Program Manager
- Education Coordinator
- Service Coordinator
- Dispatcher
- Driver
- Vehicle Maintenance Worker
- Program Coordinator
- Resource Specialist
- Career Developer
- Educational Instructor
- IT Instructor/Technician

ANOMALIES, BARRIERS,

While effective as of 7/1/09, CSBG-ARRA contracts were formally finalized only in the week prior to the September 30, 2009 report. Therefore, little activity was yet underway.

FORECAST FOR NEXT QUARTER

All Eligible entities are expected to have most funded projects staffed and started within the next quarter. We will be reporting additional jobs. Trainings will be underway with some near completion. Following are examples of the projects that will begin during the next quarter:

Employment and employment-related activities (which also address other categories of need):

- ❑ In collaboration with the local public school system and another local community agency, one CAA will initiate a new program at their agency, providing computer literacy training and Adult Basic Education as well as internship opportunities and job placement activities.
- ❑ In the northeast section the state, the local CAA will create a program called Youthbuild, in which unemployed drop outs will be afforded the opportunity to build housing for homeless and other low-income individuals. The program will allow them to receive their General Equivalency Diploma, on site construction training and placement in construction-related jobs or apprenticeships.
- ❑ Another agency will initiate an entrepreneurial training program, establishing a Thrift Store which will create immediate jobs within the store and a training site for customers with little-to-no work history.
- ❑ Another agency will establish a Senior Chore/Caregiver Enterprise Project that will train and employ (10) unemployed persons and at least an equal number of community volunteers to assist area seniors citizens to continue to live independently and avoid institutionalization through provision of a variety of chore and caregiver activities, filling a gap in existing private/public services. An affordable fee schedule design will ensure continuation of resources after ARRA funding expires.

Income Management:

- ❑ Expansion of an existing VITA program to include mobile capabilities. Using portable technology, staff and volunteers will coordinate special promotion days at different locations during tax season to provide EITC outreach and education, as well as off-site tax preparation services.
- ❑ Hiring a Financial Literacy Coordinator, geared toward families most impacted by the recession and low income. Will also provide financial

literacy training for all departments in the agency, increasing agency capacity to address customer financial issues. It promotes ROMA and state HSI principles of a holistic, standardized, case management concept to include a financial literacy component.

Housing Assistance:

- ❑ Hiring staff as Housing Counselors for those customers at risk of eviction and/or foreclosure. It would include housing/mortgage counseling, mediation, financial literacy education and access to emergency funds to assist them through their immediate need.

Emergency Services:

- ❑ Creation of an "Open Choice" food pantry operation that simulates a grocery store. Customers will be able to select enough food to prepare meals for 3-5 days. Self-selection will allow them to address food allergy concerns or religious and/or other dietary restrictions and preferences.

Nutrition:

- ❑ In collaboration with a local organic farm and other area businesses, one agency will initiate a project providing part-time employment for targeted unemployed individuals in their community. Customers will learn to harvest, sell and distribute excess produce from community gardens.
- ❑ An after-school "Family Kitchen" program to work with 15 middle school students (identified in collaboration with the local school system) providing physical activity, tutoring and homework supervision as well as education and training in preparing a nutritious dinner. Parents and/or guardians will share dinner with their child one evening per week.

Emergency Shelter Grant for Homelessness Prevention and Rapid Rehousing (HPRP)

ARRA FUNDING

\$10,818,309 of funding is available under Title XII of the American Recovery and Reinvestment Act of 2009. The purpose of the HPRP funding is to provide financial assistance and services to either prevent individuals and families from becoming homeless or help those who are experiencing homelessness to be quickly re-housed and stabilized. The state's HPRP funds will be administered by the Department of Social Services.

The infusion of dollars from the American Recovery and Reinvestment Act of 2009 (ARRA) will allow the Homelessness Prevention and Rapid Re-Housing Program to help more than 1,000 people a year over the life of the three-year stimulus grant.

The \$10.8 million was awarded to six community service providers from around the state with the areas they serve, following competitive bidding and contracting by the Department of Social Services:

- ❑ **CTE, Inc.**, based in Stamford, southwestern region (**Region 1 – Southwest**) – Bridgeport, Darien, Easton, Fairfield, Greenwich, Monroe, New Canaan, Norwalk, Stamford, Stratford, Trumbull, Weston, Westport and Wilton;
- ❑ **Columbus House, Inc.**, New Haven, southern part of the south central region (**Region 2 – South Central, southern area**) – Greater New Haven Valley: Ansonia, Bethany, Branford, Derby, East Haven, Hamden, Milford, New Haven, North Haven, Orange, Seymour, Shelton, West Haven and Woodbridge;
- ❑ **Mercy Housing & Shelter Corp., Inc.**, Hartford, northern part of the south central region. (**Region 2 – South Central, northern area**) – Chester, Clinton, Cromwell, Deep River, Durham, East Haddam, East Hampton, Essex, Guildford, Haddam, Killingworth, Madison, Middlefield, Middletown, Old Saybrook, Portland, Westbrook, Lyme, Old Lyme, Meriden and Wallingford;
- ❑ **Thames Valley Council for Community Action, Inc.**, Griswold, eastern region (**Region 3 – East**) – Ashford, Bozrah, Brooklyn, Canterbury, Chaplin, Colchester, Columbia, Coventry, East Lyme, Eastford, Franklin, Griswold, Groton, Hampton, Killingly, Lebanon, Ledyard, Lisbon, Mansfield, Montville, New London, North Stonington, Norwich, Plainfield, Pomfret, Preston, Putnam, Salem, Scotland, Sprague, Sterling, Stonington, Thompson, Union, Voluntown, Waterford, Willington, Windham and Woodstock;

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- ❑ **Journey Home, Inc.**, Hartford, north central region (**Region 4 – North Central**) – Andover, Avon, Berlin, Bloomfield, Bolton, Bristol, Burlington, Canton, East Granby, East Hartford, East Windsor, Ellington, Enfield, Farmington, Glastonbury, Granby, Hartford, Hebron, Manchester, Marlborough, New Britain, Newington, Plainville, Plymouth, Rocky Hill, Simsbury, Somers, South Windsor, Southington, Stafford, Suffield, Tolland, Vernon, West Hartford, Wethersfield, Windsor and Windsor Locks; and
 - ❑ **New Opportunities, Inc.**, Waterbury, northwestern region (**Region 5 – Northwest**) – Barkhamsted, Beacon Falls, Bethel, Bethlehem, Bridgewater, Brookfield, Canaan, Cheshire, Colebrook, Cornwall, Danbury, Goshen, Hartland, Harwinton, Kent, Litchfield, Middlebury, Morris, Naugatuck, New Fairfield, New Hartford, New Milford, Newtown, Norfolk, North Canaan, Oxford, Prospect, Redding, Ridgefield, Roxbury, Salisbury, Sharon, Sherman, Southbury, Thomaston, Torrington, Warren, Washington, Waterbury, Watertown, Winchester, Wolcott, and Woodbury.

ARRA PROGRAM GUIDANCE

The service agencies can use rental aid payments, security deposits, utility deposits and utility bill payments, moving cost assistance, motel or hotel vouchers, and housing relocation payments in helping eligible families and individuals. Outreach, housing search, legal services and credit repair assistance are among critical support services.

The state-contracted program will serve families or individuals who are homeless or at risk of homelessness. Programs will target prevention to those who would be homeless "*but for this assistance*," and rapidly re-house and stabilize families and individuals who are experiencing homelessness. Examples of risk criteria may include:

- ❑ Eviction within two weeks from a private dwelling (including housing provided by family or friends);
- ❑ Discharge within two weeks from an institution in which the person has been a resident for more than 180 days (including prisons, mental health institutions, and hospitals);
- ❑ Residency in housing that has been condemned by housing officials and is no longer meant for human habitation;
- ❑ Sudden and significant loss of income;
- ❑ Sudden and significant increase in utility costs;
- ❑ Severe housing cost burden (greater than 50 percent of income for housing costs);
- ❑ Homeless in last 12 months;

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- ❑ Young head of household (under 25 with children or pregnant);
 - ❑ Current or past involvement with child welfare, including foster care;
 - ❑ Extremely low income (less than 30 percent of Area Median Income).
 - ❑ High overcrowding (the number of persons exceeds health and/or safety standards for the housing unit size); and
 - ❑ Credit problems that preclude obtaining of housing.

PROJECT PARTNERS

United Way's 2-1-1 Role and CTHPRP:

United Way's 2-1-1 will provide eligibility screening and referral to all of CT HPRP's programs. A portion of the DSS HPRP funds have been allocated to United Way to establish a new Homeless/Housing Plus Unit. The trained Homeless/Housing Plus specialists will screen for potential eligibility and connect eligible callers directly to the HPRP program in their area, as well as enter basic information about eligible callers into the CT Homeless Management Information System (CT HMIS).

For callers who are not eligible for HPRP services, based upon the pre-screen tool, the callers will be referred to other appropriate services. This new effort will create an "universal front door" for individuals and families at risk of or experiencing homelessness to quickly and accurately be assessed for connection to HPRP. The Lead Regional Providers will determine eligibility. Also, each Lead Regional Provider will also accept applications for services if clients choose not to use the 2-1-1 window. The 2-1-1 access window is advantageous because if people are eligible for services, they can be referred to other services that 2-1-1 is aware of.

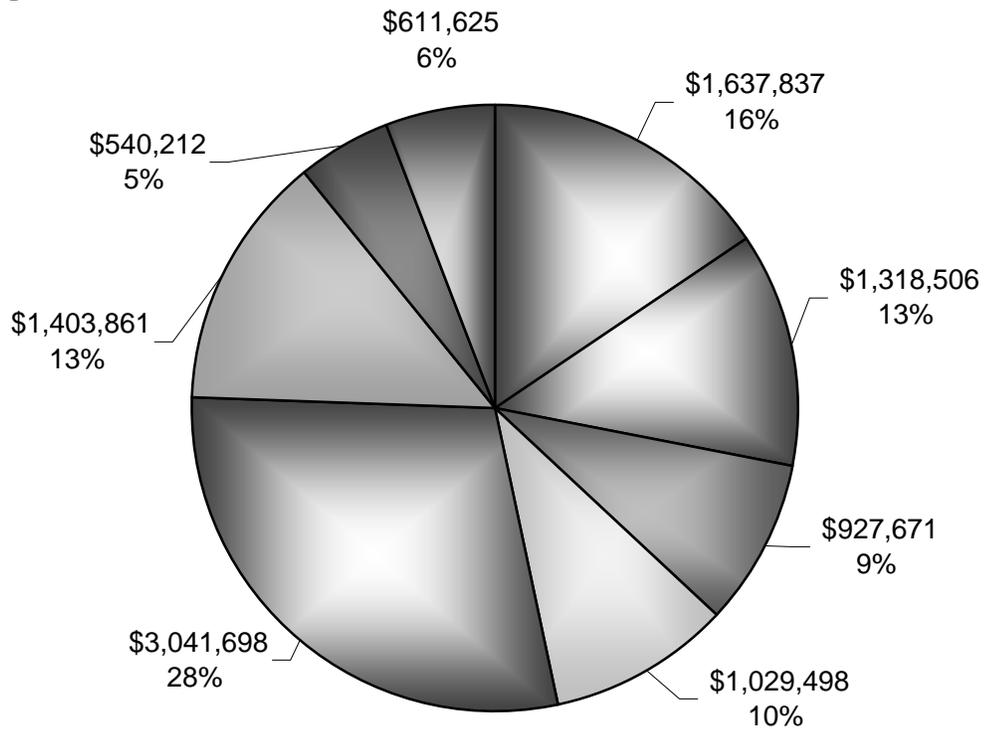
CT Coalition to End Homelessness (CCEH) Role and CT HPRP

CCEH, CT's statewide homeless coalition is providing training and technical assistance for HPRP providers, as well as CTHMIS training for HPRP and data analysis. As part of the National Alliance to End Homelessness' HPRP Technical Assistance Network, CCEH will have access to tools and best practices from around the country and be part of national workgroups on effective HPRP implementation. CCEH is continuing to develop an HPRP toolkit, which can also be accessed at www.cceh.org/hprp.htm.

ALLOCATION OF FUNDING

Project/Recipient	ARRA Funding
CTE, Inc.	\$ 1,637,837
Columbus House, Inc.	\$ 1,318,506
Mercy Shelter & Housing Corp., Inc.	\$ 927,671
Thames Valley Council for Community Action, Inc.	\$ 1,029,498
Journey Home, Inc.	\$ 3,041,698
New Opportunities, Inc.	\$ 1,403,861
CT Coalition to End Homelessness, Inc.	\$ 540,212
United Way of Connecticut, Inc.	\$ 611,625

HPRP Funding Allocation



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| ■ CTE, Inc. | ■ Columbus House, Inc. |
| ■ Mercy Shelter & Housing Corp., Inc. | ■ Thames Valley Council for Community Action, Inc. |
| ■ Journey Home, Inc. | ■ New Opportunities, Inc. |
| ■ CT Coalition to End Homelessness, Inc. | ■ United Way of Connecticut, Inc. |

**Please note the total allocation to sub-recipients is \$10,510,908.00. The remainder (\$307,401) will be spent on system upgrades*

PROGRAM OVERSIGHT

An advisory steering committee entitled "Statewide HPRP Steering Committee" has been convened as a method to obtain statewide commentary from various community partners: legal services, community action agencies, state departments, family service agencies, CT United Way, domestic violence coalition, community partners and ESG municipal grantees. DSS/CCEH will report on activities during the statewide steering committee meeting. DSS will also conduct its standard monitoring visit, review of documentation programmatic and fiscal in nature, and provision of technical assistance as needed. Payments will be issued to subgrantees, based upon the subgrantee's ability to meet contractual obligations and HPRP requirements. It should be noted that DSS will and does have the ability to monitor and visit contractors and subcontractors based upon contractual language.

DSS and CCEH will convene quarterly meetings for HPRP subgrantees to discuss HPRP expectations, delivered services, problems, best practices, and develop peer-to-peer relationships within the statewide and catchment area.

CONTRACTS

Funding	Project/Recipient	Area Served	ARRA Funding	Program	Agency Category	Description
HPRP - Emergency Shelter	CTE, Inc.	Region 1: Bridgeport, Darien, Easton, Fairfield, Greenwich, Monroe, New Cannan, Norwalk, Stamford, Stratford, Trumbull, Weston, Westport and Wilton	\$1,637,837.00	Homelessness Prevention and Rapid Re-housing Program (HPRP)	HUD	housing relocation and stabilization services and financial assistance services. Contract Period: 09/08/09 - 9/30/12. Services Commence 10/1/08
HPRP - Emergency Shelter	Columbus House, Inc.	Region 2 South -Greater New Haven Valley: Ansonia, Bethany, Branford, Derby, East Haven, Hamden, Milford, New Haven, North Haven, Orange, Seymour, Shelton, West Haven and Woodbridge	\$1,318,506.00	Homelessness Prevention and Rapid Re-housing Program (HPRP)	HUD	housing relocation and stabilization services and financial assistance services. Contract Period: 09/08/09 - 9/30/12. Services Commence 10/1/08
HPRP - Emergency Shelter	Mercy Shelter & Housing Corp., Inc.	Region 2 North - Middlesex County plus 4 additional towns: Chester, Clinton, Cromwell, Deep River, Durham, East Haddam, East Hampton, Essex, Guildford, Haddam, Killingworth, Madison, Middlefield, Middletown, Old Saybrook, Portland, Westbrook, Lyme, Old Lyme, Meriden and Wallingford	\$ 927,671.00	Homelessness Prevention and Rapid Re-housing Program (HPRP)	HUD	housing relocation and stabilization services and financial assistance services. Contract Period: 09/08/09 - 9/30/12. Services Commence 10/1/08
Emergency Shelter	Thames Valley Council for Community Action, Inc.	Region 3 - Ashford, Bozrah, Brooklyn, Canterbury, Chaplin, Colchester, Columbia, Coventry, East Lyme, Eastford, Franklin, Griswold, Groton, Hampton, Killingly, Lebanon, Ledyard, Lisbon, Mansfield, Montville, New London, North Stonington, Norwich, Plainfield, Pomfret, Preston, Putnam, Salem, Scotland, Sprague, Sterling, Stonington, Thompson, Union, Voluntown, Waterford, Wallington, Windham and Woodstock.	\$1,029,498.00	Homelessness Prevention and Rapid Re-housing Program (HPRP)	HUD	housing relocation and stabilization services and financial assistance services. Contract Period: 09/08/09 - 9/30/12. Services Commence 10/1/08
HPRP - Emergency Shelter	Journey Home, Inc.	Region 4 - Andover, Avon, Berlin, Bloomfield, Bolton, Bristol, Burlington, Canton, East Granby, East Hartford, East Windsor, Ellington, Enfield, Farmington, Glastonbury, Granby, Hartford, Hebron, Manchester, Marlborough, New Britain, Newington, Plainville, Plymouth, Rocky Hill, Simsbury, Somers, South Windsor, Southington, Stafford, Suffield, Tolland, Vernon, West Hartford, Wethersfield, Windsor and Windsor Locks.	3041698		HUD	housing relocation and stabilization services and financial assistance services. Contract Period: 09/08/09 - 9/30/12. Services Commence 10/1/08
Emergency Shelter	New Opportunities, Inc.	Region 5 - Barkhamsted, Beacon Falls, Bethel, Bethlehem, Bridgewater, Brookfield, Canaan, Cheshire, Colebrook, Cornwall, Danbury, Goshen, Hartland, Harwinton, Kent, Litchfield, Middlebury, Morris, Naugatuck, New Fairfield, New Hartford, New Milford, Newtown, Norfolk, North Canaan, Oxford, Prospect, Redding, Ridgefield, Roxbury, Salisbury, Sharon, Sherman, Southbury, Thomaston, Torrington, Warren, Washington, Waterbury, Watertown, Winchester, Wolcott, and Woodbury.	\$1,403,861.00	Homelessness Prevention and Rapid Re-housing Program (HPRP)	HUD	housing relocation and stabilization services and financial assistance services. Contract Period: 09/08/09 - 9/30/12. Services Commence 10/1/08
Emergency Shelter	CT Coalition to End Homelessness, Inc.	statewide	\$ 540,212.00	Homelessness Prevention and Rapid Re-housing Program (HPRP)	HUD	administrative and organizational support to HPRP grantees, HMIS licenses, training and user support, and data analysis, etc. Contract Period: 7/23/09 - 9/30/12.
HPRP - Emergency Shelter	United Way of Connecticut, Inc.	statewide	\$ 611,625.00	Homelessness Prevention and Rapid Re-housing Program (HPRP)	HUD	Housing Plus call specialist will screen for HPRP eligibility prior to electronic referral to HPRP providers. Contract Period: 9/8/09 - 9/30/2012. Services Commence on 10/1/08.

EMPLOYMENT – CREATED/RETAINED

The following jobs were created/retained by contractors, as identified on the ARRA report:

- ❑ HPRP Project Assistant (1.0 FTE)
- ❑ Project Management Consultant (.15 FTE),
- ❑ Case manager (1.0 FTE),
- ❑ HPRP Coordinator (1.0 FTE),
- ❑ Case Manager (.25 FTE)and
- ❑ Case Manager (.20 FTE)

EXPENDITURES TO DATE

\$45,000.00

COMPLETED CONTRACTS

No contracts have been completed at this time.

COMPLETED TRAINING

HPRP HMIS training, CTHPRP 101 training and Working with clients for CTHPRP

ANOMALIES, BARRIERS

None at this time, as the program became operational on October 1, 2009

FORECAST FOR NEXT QUARTER

The 1st quarter of FFY 2010 will denote operational start-up concerns, if any and services delivered. It is our expectation that the bulk of eligible customers will access HPRP through 2-1-1.

Commodity Assistance/The Emergency Food Assistance Program (TEFAP)

ARRA FUNDING

Under ARRA funding, the Emergency Food Assistance Program is receiving \$884,575 for food commodities and \$221,698 for administrative costs per year for two years. Administrative funding can also be used for capital investments, such as refrigerated delivery trucks and forklifts. The objectives of the ARRA TEFAP funding include:

- ❑ Provide additional food to food banks, food pantries, and soup kitchens, so that they may better serve the increased number of individuals seeking assistance through the nation's emergency food system due to recent economic conditions.
- ❑ Provide additional administrative resources to food banks to absorb costs associated with the increased distribution of food.

PROJECT PARTNERS

DSS contracts with Connecticut Food Bank, Inc. and Foodshare, Inc. to distribute United States Department of Agriculture (USDA) commodities to eligible food banks, food pantries, shelters and soup kitchens that serve meals and provide household distribution. These commodities include items such as canned vegetables, fruits, meat, cereals, etc.

PROGRAM OVERSIGHT

TEFAP is a federal nutrition assistance program that is State administered. Regular reporting and monitoring tools will be used to oversee ongoing food bank program operations for TEFAP, including monthly financial reports and on-site financial and programmatic monitoring of TEFAP expenditures. These on-site efforts will now include a specific module on the review of ARRA activities. The use of the funds will be monitored by a specific ARRA Standard Form 667, Federal Financial Report, which will be required on a quarterly basis.

Connecticut Food Bank, Inc. and Foodshare will be required to complete the recipient reporting requirements and ensure the completion of the sub-recipient reporting requirements established by Section 1512 of the Recovery Act and implemented through the guidance issued by the Office of Management and Budget on April, 3, 2009. Food and Nutrition Services (FNS) will analyze this data to identify risks and take appropriate oversight actions. FNS will also draw on any

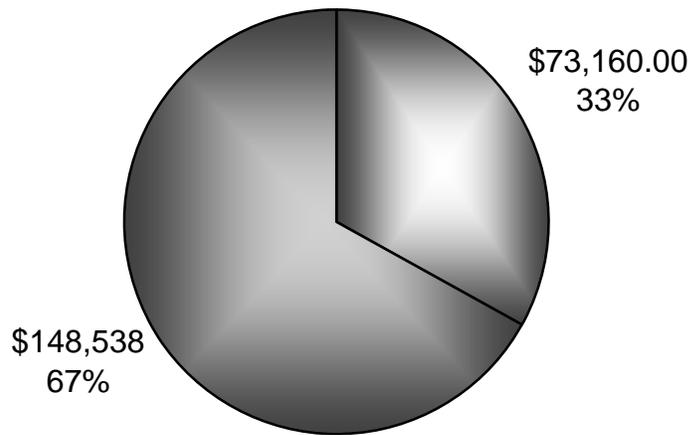
audit finding associated with specific ARRA audits, using these findings as a source of additional data to identify and then resolve any issues related to implementation.

DSS has executed a Federal-State Agreement with FNS that requires the department to comply with federal statutes, regulations, and other directives, especially in regard to the use of federal funding. FNS regulations also require that TEFAP agencies enter into written agreements with local recipient agencies which specify conditions and terms under which foods may be distributed and funds used. FNS regulations also require TEFAP State Agencies to annually review a number of their local recipient agencies for compliance with requirements regarding eligibility determinations, food ordering procedures, storage and warehousing practices, inventory control, reporting and recordkeeping. Current monitoring and oversight provisions will be expanded to include a specific module on the review of ARRA activities.

ALLOCATION OF FUNDING

Project/ Recipient	Area Served	ARRA Funding
Foodshare	Hartford and Tolland Counties	\$73,160.00
CT Food Bank	Fairfield, Litchfield, New Haven, Middlesex, New London and Windham Counties	\$148,538

Funding Allocation



- Foodshare Hartford and Tolland Counties
- CT Food Bank Fairfield, Litchfield, New Haven, Middlesex, New London and Windham Counties

CONTRACTS

DSS ARRA Contracts Report						
Funding	Project/Recipient	Area Served	ARRA Funding	Program	Category	Description
Commodity Assistance	Foodshare	Hartford and Tolland Counties	\$73,160.00	Commodity Assistance	USDA	purchase forklift; payment to auditors
Commodity Assistance	CT Food Bank	Fairfield, Litchfield, New Haven, Middlesex, New London and Windham Counties	\$148,538	Commodity Assistance	USDA	vehicles; transportation

EXPENDITURES TO DATE

Project/Recipient	Area Served	ARRA Funding	Paid To Date	Program	Description
Foodshare	Hartford and Tolland Counties	\$73,160.00	\$ 26,975.00	Commodity Assistance	purchase forklift; payment to auditors
CT Food Bank	Fairfield, Litchfield, New Haven, Middlesex, New London and Windham Counties	\$148,538	\$148,538.00	Commodity Assistance	vehicles; transportation

ARRA PROGRAM GUIDANCE

There is no separate ARRA program guidance; the program follows the federal nutrition program rules.

COMPLETED CONTRACTS

No contracts have been completed as of yet.

COMPLETED TRAINING

There is no training required for these funds.

ACTUAL JOBS CREATED/RETAINED

There have been no jobs created or retained as a result of these funds, however, \$884,575 amount of food commodities and \$175,513 of equipment to make food deliveries has been purchased.

ANOMALIES, BARRIERS

There have been no anomalies or barriers to the program this quarter.

FORECAST FOR NEXT QUARTER

There will be some administrative funds available next quarter, no definitive plans have been made for them.

Child Care Assistance

ARRA FUNDING

Connecticut has been awarded \$13,685,624 in ARRA funding for the Child Care Development Fund (CCDF) for 2009-2011. These funds are further delineated as follows: \$1,786,590 must be used for quality child care activities as guided by federal CCDF law and regulations. \$655,215 of the \$1,786,590 must be targeted to quality activities to support services for infants and toddlers. Thus, the balance or \$11,899,034 can be used to support direct child care services for low-income families who need child care financial assistance in order to obtain or maintain employment or seek job skills to obtain a job.

ARRA PROGRAM GUIDANCE

The federal Administration for Children and Families – Child Care Bureau - issued program guidance on April 9, 2009 to states. The guidance outlines the available funds by service category, purpose of the funds, reporting and oversight requirements, etc. Very simply, available child care funds allow states to address two critical areas:

1. Direct services to low-income families who need child care assistance in order to work or attend a training program, and
2. Strategies and/or services to improve the quality of child care through such activities as facility improvements, skill development for child care professionals, literacy development for children, etc. Special attention and funds are directed to support quality activities targeted to infants and toddlers.

EXPENDITURES AND SERVICES TO-DATE

Since the inception of this law funding has been used to pay for child care services for low income families who are working and on Temporary Family Assistance (TFA), or in TFA employment activities. Parents receive a certificate that names the parent(s), the child or children to receive child care and the child care provider, which authorizes monthly payments for specific child care services. The certificate also states the amount that the state and the parent(s) are expected to pay the child care provider. Parents are informed that the certificate can be used at any appropriate (as defined in state regulations) child care setting they choose as long as the parent(s) remains eligible for child care assistance. This certificate can be used at multiple child care settings.

At the end of the initial reporting period, \$9.4M has been spent on child care certificates, enabling 12,260 families to access quality child care.

COMPLETED CONTRACTS

There are no completed contracts as of the end of the initial reporting period. However, a proposal to expend the \$1,786,590 for child care services is under review. We expect there may be 10 contracts offered to a variety of organizations to support a range of quality activities that will support child care personnel, parents, and the child care infrastructure. We do expect new job opportunities but is too early to predict what number of new jobs will be created until we have determined which service and/or projects we will move forward with.

COMPLETED TRAINING

There has been no training completed as of the end of the initial reporting period to support new job development. As mentioned in the COMPLETED CONTRACTS section, once we determine which services/projects will be funded, we will then have better information to determine if training will be needed.

ACTUAL JOBS CREATED/RETAINED

The number of jobs retained by families (unduplicated count) that received child care certificates paid for by ARRA CCDF funds equals 12,260 as of the end of the initial reporting period. In addition the number of jobs retained by child care providers that received subsidies from ARRA funding, including Family Day Care Home, Group, and Kith & Kin providers is estimated to equal 4,715 jobs. The number of jobs retained by child care providers in center settings is estimated to be a percent of the staff at 1,080 centers (unduplicated count) that received subsidies from the ARRA CCDF funds. Child care provider and family jobs created are an indirect result of the economic impact of these ARRA dollars. Connecticut is showing the estimates of the number of jobs retained but is not identifying the number of jobs created in this reporting period.

ANOMALIES, BARRIERS

There are none to report as of the end of the initial reporting period.

FORECAST FOR NEXT QUARTER

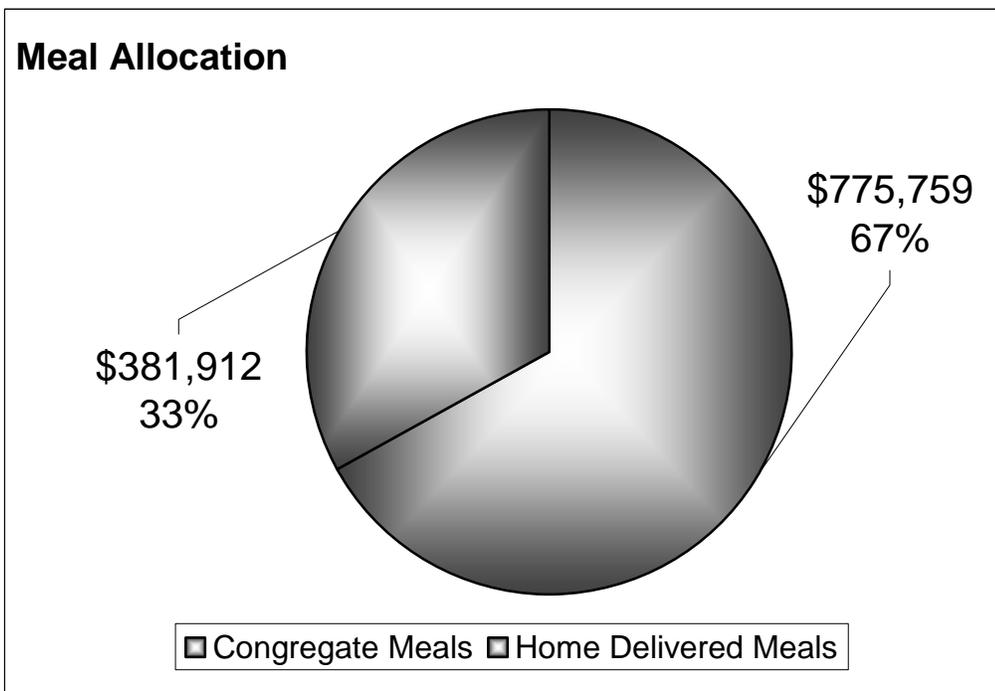
We do not expect significant activity in the next quarter. Once we determine which services/projects we will move ahead with, we will then need to negotiate with targeted contractors and/or vendors. Thus, we expect such contracts will begin with the January 2010 quarter.

Elderly Nutrition: Home Delivered and Congregate Meals

ARRA FUNDING

As a result of the American Recovery and Reinvestment Act of 2009, the State of Connecticut, Department of Social Services, the designated state grantee for the federal Elderly Nutrition: Home Delivered and Congregate Meals, will receive funding in the amount of \$1,157,671. These funds, under the ARRA, are to provide meals to seniors in need of food. They will restore nutrition services that have been cut, as well as positions which may have been eliminated or reduced. Additional jobs may be created. This funding must be expended by December 30, 2010.

- ❑ \$775,759 is available for congregate meals. Congregate meals are provided daily in group settings such as senior centers. Participants in the congregate meal program have the opportunity to socialize while enjoying nutritionally-balanced meals.
- ❑ \$381,912 is available for home delivered meals. Meals are delivered to homebound or otherwise isolated older persons. Often evening and/or weekend meals are served, especially to homebound clients.



ARRA PROGRAM GUIDANCE

There are 13 Elderly Nutrition Projects funded by the Aging Services Division in Connecticut. They serve individuals 60 years of age and over and their spouses nutritionally balanced meals. (Meals may also be provided to persons with disabilities living in senior housing facilities that have Senior Community Cafés.) Meals are delivered to homebound or otherwise isolated older persons. Often evening and/or weekend meals are served, especially to homebound clients. Congregate and homebound meals are available free of charge to eligible participants, although donations are encouraged and used to provide additional meals.

To be eligible, participants must be 60 years of age or older, or be a spouse of a participant. To qualify for home delivered meals, persons over 60 must meet eligibility criteria through an assessment. Emphasis is given to serving those in greatest economic or social need.

PROJECT PARTNERS

There are approximately 200 Senior Community Café sites in Connecticut. These sites are located in Senior Centers, senior housing projects, schools, churches and other community settings. Café sites are accessible by contacting one of the 13 Elderly Nutrition Projects listed below:

TVCCA 81 Stockhouse Road Bozrah, CT 06334 Phone: 860-886-1720	Family Services of Woodfield 233 Blatchley Avenue New Haven, CT 06513 Phone: 203-752-9919
CRT, M P.O. Box 821 Middletown, CT 06457 Phone: 860-347-4465	TEAM Project Manna 30 Elizabeth Street Derby, CT 06418 Phone: 203-736-5420
Estuary Council of Seniors 220 Main Street Old Saybrook, CT 06475 Phone: 860-388-1611	Catholic Charities of Fairfield County 30 Myano Lane, Suite 14 Stamford, CT 06902 Phone: 203-324-6175 x 11
Community Renewal Team 555 Windsor Street Hartford, CT 06120-2418 Phone: 860-560-5828	Salvation Army 611 Access Rd Stratford, CT 06615 Phone: 203-385-3850 (Café meals only)
Town of Enfield Department of Social Services Enfield, CT 06082 Phone: 860-763-7584 (Weekend café meals only)	Family Services of Woodfield 475 Clinton Avenue Bridgeport, CT 06605 Phone: 203-368-5522 (Delivered meals only)
Manna Senior Community Cafe 60 Gold Street Hartford, CT 06106 Phone: 860-247-4080 (Weekends Only)	New Opportunities 232 North Elm Street Waterbury, CT 06702 Phone: 203-757-7738
Services for the Elderly 140 Main Street Torrington, CT 06790 Phone: 860-482-4151	

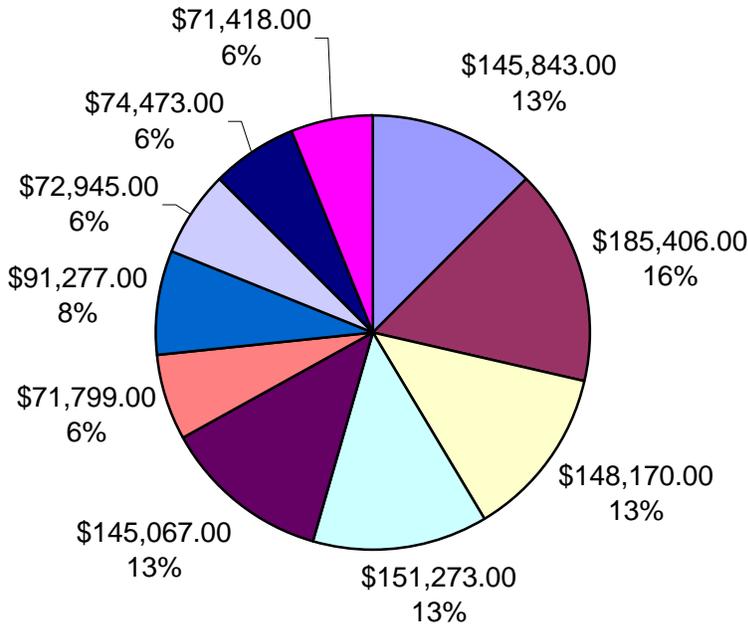
CONTRACTS

DSS ARRA Contracts Report						
Funding	Project/Recipient	Area Served	ARRA Funding	Program	Category	Description
Elderly nutrition - Congregate	Eastern Connecticut Area Agency on Aging	Eastern and southeastern area	\$145,843.00	Elderly nutrition - Congregate meals	HHS/AoA	Provide Meals
Elderly nutrition - Congregate	North Central Area Agency on Aging	Greater Hartford area	\$185,406.00	Elderly nutrition - Congregate meals	HHS/AoA	Provide Meals
Elderly nutrition - Congregate	South Central Area Agency on Aging	Greater New Haven area	\$148,170.00	Elderly nutrition - Congregate meals	HHS/AoA	Provide Meals
Elderly nutrition - Congregate	South Western Area Agency on Aging	Southwestern area	\$151,273.00	Elderly nutrition - Congregate meals	HHS/AoA	Provide Meals
Elderly nutrition - Congregate	Western Connecticut Area Agency on Aging	Western area	\$145,067.00	Elderly nutrition - Congregate meals	HHS/AoA	Provide Meals
Elderly Nutrition - Home Delivered	Eastern Connecticut Area Agency on Aging	Eastern and southeastern area	\$71,799.00	Elderly Nutrition - Home Delivered Meals	HHS/AoA	Provide Meals
Elderly Nutrition - Home Delivered	North Central Area Agency on Aging	Greater Hartford area	\$91,277.00	Elderly Nutrition - Home Delivered Meals	HHS/AoA	Provide Meals
Elderly Nutrition - Home Delivered	South Central Area Agency on Aging	Greater New Haven area	\$72,945.00	Elderly Nutrition - Home Delivered Meals	HHS/AoA	Provide Meals
Elderly Nutrition - Home Delivered	South Western Area Agency on Aging	Southwestern area	\$74,473.00	Elderly Nutrition - Home Delivered Meals	HHS/AoA	Provide Meals
Elderly Nutrition - Home Delivered	Western Connecticut Area Agency on Aging	Western area	\$71,418.00	Elderly Nutrition - Home Delivered Meals	HHS/AoA	Provide Meals

ALLOCATION OF FUNDING

Project/ Recipient	Area Served	ARRA Funding
Eastern Connecticut Area Agency on Aging	Eastern and southeastern area	\$145,843.00
North Central Area Agency on Aging	Greater Hartford area	\$185,406.00
South Central Area Agency on Aging	Greater New Haven area	\$148,170.00
South Western Area Agency on Aging	Southwestern area	\$151,273.00
Western Connecticut Area Agency on Aging	Western area	\$145,067.00
Eastern Connecticut Area Agency on Aging	Eastern and southeastern area	\$71,799.00
North Central Area Agency on Aging	Greater Hartford area	\$91,277.00
South Central Area Agency on Aging	Greater New Haven area	\$72,945.00
South Western Area Agency on Aging	Southwestern area	\$74,473.00
Western Connecticut Area Agency on Aging	Western area	\$71,418.00

ENS Area Agencies on Aging Allocation



- Eastern Connecticut Area Agency on Aging Eastern and southeastern area
- North Central Area Agency on Aging Greater Hartford area
- South Central Area Agency on Aging Greater New Haven area
- South Western Area Agency on Aging Southwestern area
- Western Connecticut Area Agency on Aging Western area
- Eastern Connecticut Area Agency on Aging Eastern and southeastern area
- North Central Area Agency on Aging Greater Hartford area
- South Central Area Agency on Aging Greater New Haven area
- South Western Area Agency on Aging Southwestern area
- Western Connecticut Area Agency on Aging Western area

EXPENDITURES TO DATE

There were no expenditures during the 1st quarter. Expenditures will begin in the second quarter, as the contracts were executed October 1.

PROGRAM OVERSIGHT

Measures

Measure	Type	FY 2010 Target
Number of Congregate meals served	Output	Quarterly
Unduplicated count of people provided congregate meals.	Output	Quarterly
Improve well-being and prolong independence for elderly individuals as a result of AoA's Title III home and community-based services.	Outcome	Annually

Data Validation

Measure	Data Source	Data Validation
Number of Congregate meals served. <i>(Output)</i>	State Program Report and National Survey	The web-based submissions include multiple data checks for consistency. Multi-year comparison reports are reviewed by AoA and state staff. AoA staff follow-up with states to assure validity and accuracy. After revisions, states certify the accuracy of their data.
Unduplicated count of people provided	State Program Report and National Survey	The web-based submissions include multiple data checks for consistency. Multi-year comparison reports are reviewed by AoA and state staff. AoA staff follow-up with states to assure validity and accuracy. After revisions, states certify the accuracy of their data.
Improve well-being and prolong independence for elderly individuals as a result of AoA's Title III home and community-based services. <i>(Outcome)</i>	State Program Report and National Survey	This is a composite measure that utilizes data from multiple sources. One source is the State Program Report. Another source is the National Survey. State Program Report data is annually submitted by states. The web-based submissions include multiple data checks for consistency. Multi-year comparison reports are reviewed by AoA and state staff. AoA staff follow-up with states to assure validity and accuracy. After revisions, states certify the accuracy of their data. The National Survey draws a sample of Area Agencies is used to obtain a random sample of clients receiving selected services. Trained staff administers telephone surveys. Results are analyzed and compared to client population to assure representative sample.

COMPLETED CONTRACTS

No contracts have been completed

ACTUAL JOBS CREATED/RETAINED

Not in the 1st quarter, contracts start 10/01/09

ANOMALIES, BARRIERS,

We had to do 2 contracts – 1 for home-delivered and 1 for congregate meals

FORECAST FOR NEXT QUARTER

Payments will be made, we will start serving meals and jobs will be created

Community Services Employment for Older Americans (Title V of the OAA)

ARRA FUNDING

The Department of Social Services, under the ARRA, has been awarded \$259,468, which will provide funding for 25 additional participants in the program. A full application was submitted to the federal Department of Labor, outlining plans to deliver intensive job training and development services to program participants with the goals of securing meaningful employment. These plans include both classroom training to learn marketable skills along with on-the-job training at a local non-profit or public agency.

ARRA PROGRAM GUIDANCE

This program enhances employment opportunities for older Americans and promotes them as a solution for business seeking trained, qualified, and reliable employees. Older workers are a valuable resource for the 21st century workforce, and the Senior Community Service Employment Program is committed to providing high-quality job training and employment assistance to participants.

Goals

- ❑ To assist participants in acquiring marketable jobs skills
- ❑ To help participants secure meaningful unsubsidized employment

Program Objectives

- ❑ Participate in community service assignments to learn new skills in on the job training
- ❑ Assistance in resume development
- ❑ Assistance in developing job search skills
- ❑ Increase opportunities to obtain jobs in the private sector
- ❑ Referrals to supportive services as needed
- ❑ Change stereotypes about older workers through public education and demonstrated success

Qualifications

- ❑ Be unemployed
- ❑ Be 55 years of age or older and a resident of Connecticut
- ❑ Have an annual family income that is not more than 125% of the federal poverty income guidelines:

Family Size Annual Income

1 - \$13,538

2 - \$18,213

3 - \$22,888

PROJECTS

Ready to Work is pleased to announce it has received \$259,468 from the American Recovery and Reinvestment Act to expand the Senior Community Service Employment Program in Fairfield, Litchfield, New Haven and New London counties.

These new services will focus on getting eligible participants job ready quickly for careers in the fields and programs highlighted by the Stimulus Bill including health care, child care and the environment.

Participants will be provided opportunities for intensive training classes followed by assignments in community service to put those skills to the test in a real world environment. Services will also include assistance in building a resume, job development and preparing for an interview.

PROJECT PARTNERS

ARRA Ready to Work Providers

<p>Greater New Haven Area: Agency on Aging of South Central CT One Long Wharf Dr New Haven, CT 06511 Ron Webb (203) 785-8533 rwebb@aoapartnerships.org</p>	<p>Litchfield County and the Greater Danbury Area: Education Connection PO Box 909 Litchfield, CT 06759 JodiLynn Ledoux (860) 567-0863 ledeaux@educationconnection.org</p>
<p>Greater Stamford Area: Jewish Family Service of Stamford 733 Summer St, 6th Flr Stamford, CT 06901-1208 Ilene Locker (203) 921-4161 iklocker@ctjfs.org</p>	<p>Greater Norwich and Greater New London Areas: Thames Valley Council for Community Action 401 West Thames St, Unit 201 Norwich, CT 06360-7155 Cathy Visco (860) 444-0006 x115 cvisco@tvcca.org</p>

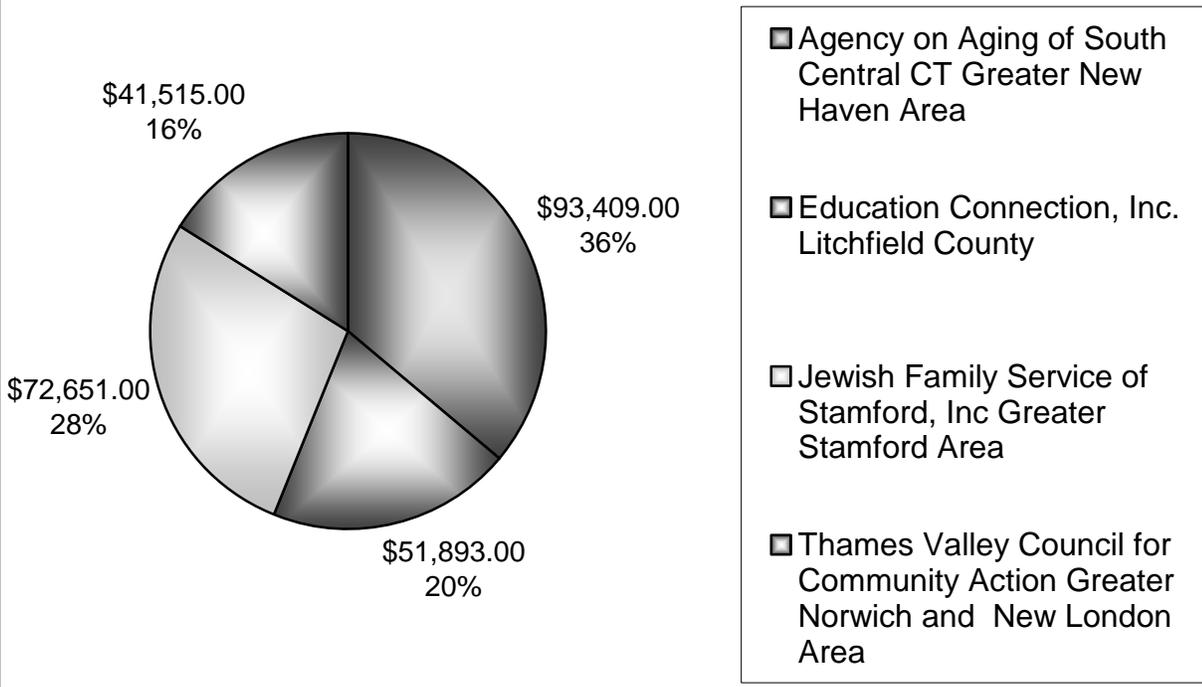
CONTRACTS

DSS ARRA Contracts Report						
Funding	Project/Recipient	Area Served	ARRA Funding	Program	Category	Description
Employment for Older Americans	Agency on Aging of South Central CT	Greater New Haven Area	\$ 93,409.00	Job skills training, job development and supportive services	DOL	Provide services to 9 older workers between 7/1/09 and 6/30/10
Employment for Older Americans	Education Connection, Inc.	Litchfield County	\$ 51,893.00	Job skills training, job development and supportive services	DOL	Provide services to 5 older workers between 7/1/09 and 6/30/10
Employment for Older Americans	Jewish Family Service of Stamford, Inc	Greater Stamford Area	\$ 72,651.00	Job skills training, job development and supportive services	DOL	Provide services to 7 older workers between 7/1/09 and 6/30/10
Employment for Older Americans	Thames Valley Council for Community Action	Greater Norwich and New London Area	\$ 41,515.00	Job skills training, job development and supportive services	DOL	Provide services to 4 older workers between 7/1/09 and 6/30/10

ALLOCATION OF FUNDING

Project/Recipient	Area Served	ARRA Funding
Agency on Aging of South Central CT	Greater New Haven Area	\$ 93,409.00
Education Connection, Inc.	Litchfield County	\$ 51,893.00
Jewish Family Service of Stamford, Inc	Greater Stamford Area	\$ 72,651.00
Thames Valley Council for Community Action	Greater Norwich and New London Area	\$ 41,515.00

Community Services Employment Allocation



EXPENDITURE TO DATE

Funding	Project/Recipient	Area Served	ARRA Funding	Paid To Date	Program
Employment for Older Americans	Agency on Aging of South Central CT	Greater New Haven Area	\$ 93,409.00	\$ 23,352.25	Job skills training, job development and supportive services
Employment for Older Americans	Education Connection, Inc.	Litchfield County	\$ 51,893.00	\$ 12,973.25	Job skills training, job development and supportive services
Employment for Older Americans	Jewish Family Service of Stamford, Inc	Greater Stamford Area	\$ 72,651.00	\$ 18,163.00	Job skills training, job development and supportive services
Employment for Older Americans	Thames Valley Council for Community Action	Greater Norwich and New London Area	\$ 41,515.00	\$ 10,379.00	Job skills training, job development and supportive services

PROGRAM OVERSIGHT

Measure	Type	FY 2009 Target	FY 2010 Target	FY 2010 +/- FY 2009
Number of program enrollees	Output	Quarterly	Quarterly	Quarterly
Number of enrollees in a community service placement for on the job training	Output	Quarterly	Quarterly	Quarterly
Number of enrollees exiting the program for unsubsidized employment	Outcome	Annually	Annually	Annually

COMPLETED CONTRACTS

No contracts have been completed

COMPLETED TRAINING

Some training for older workers has been completed

ACTUAL JOBS CREATED/RETAINED

None

ANOMALIES, BARRIERS

None

FORECAST FOR NEXT QUARTER

Continue job skills training, job development, and supportive services

Bureau of Rehabilitation Services – Vocational Rehabilitation Program

ARRA Funding

The Bureau of Rehabilitation Services (BRS) has been allotted ARRA funds in the amount of \$2,834,353 for the vocational rehabilitation program. All ARRA expenditures are required to be expended in accordance with Title I of the Rehabilitation Act of 1973 and implementing regulations (34 CFR Part 361). The purpose of the vocational rehabilitation program is to provide services which will enable persons with disabilities to enter, retain and advance in competitive employment.

In March 2009, BRS in partnership with the Board of Education and Services for the Blind conducted a statewide meeting of staff at all levels to solicit input in order to determine the mechanisms which will most effectively achieve the goal of enhancing the Connecticut vocational rehabilitation program's ability to assist persons with disabilities in achieving employment outcomes. Follow-up meetings conducted at the regional and central office level led to the development of a comprehensive plan to implement a statewide initiative to achieve this goal (copy attached). The plan include both initiatives that will utilize ARRA funding and those will be undertaken either under the agency's regular program funds or directly by agency staff. These efforts are in partnership with other state agencies (e.g., Board of Education and Services for the Blind, Departments of Developmental Services, Mental Health and Addiction Services, Labor, etc.). All BRS staff have received training on the program plan and its implementation.

ARRA funds will be used for the following:

- ❑ Services provided by BRS community rehabilitation programs which lead to competitive employment for persons with disabilities, including incentives for rapid job placement and job retention of program participants. Among these services are:
 - Direct job placement
 - Working interviews
 - On-the-job training programs
 - Interview preparedness program
- ❑ In addition to contracted services, funding will be committed to the hiring of BRS staff to work with employers to develop jobs and place agency consumers in competitive employment. Included are:

-
- Project manager, who oversees this initiative and works with statewide employers
 - Two Employment Consultants in each of the three BRS regions, to work with local employers, staff and consumers to develop employment opportunities at a local level

Jobs Created

While BRS's ARRA initiative is completely dedicated to helping persons with disabilities enter, retain and advance in employment, under the federal reporting requirements, the only jobs that can be counted for federal reporting purposes are those which were actually created by or would have been eliminated had it not been for ARRA funds. Under this criterion, jobs created as of September 30, 2009 totaled 8.1 FTE's (6 BRS staff and 2.1 FTE's created within the community rehabilitation programs which anticipate receiving BRS ARRA funds). However, BRS services have led to 344 BRS consumers in temporary or permanent paid positions since July 2009.

Contracts Completed

No contracts have been completed at this time.

Forecast

BRS hopes to have over 400 consumers in new employment by the end of next quarter (up from 344 currently under this program).

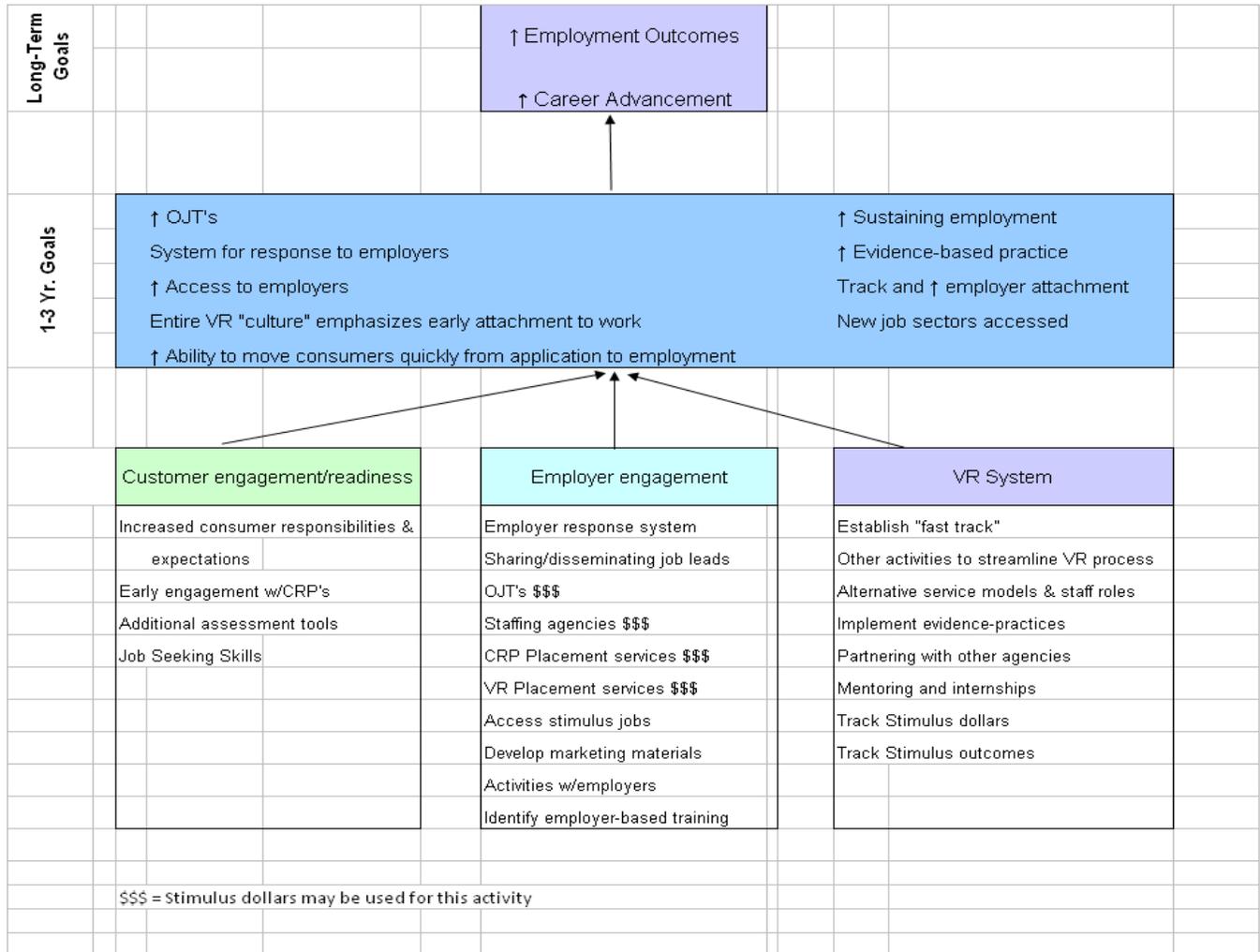
ARRA Contracts

DSS ARRA Contracts Report					
Funding	Project/Recipient	Area Served	ARRA Funding	Program	Category
BRS Vocational Rehabilitation	ABILIS	Lower Fairfield County	\$10,000	Vocational rehabilitation/job placement services for persons w/disabilities	Education
BRS Vocational Rehabilitation	Ability Beyond Disability	Danbury Area	\$100,000	Vocational rehabilitation/job placement services for persons w/disabilities	Education
BRS Vocational Rehabilitation	Allied Rehabilitation	Enfield Area	\$10,000	Vocational rehabilitation/job placement services for persons w/disabilities	Education
BRS Vocational Rehabilitation	American School for Deaf	Norwich Area	\$50,000	Vocational rehabilitation/job placement services for persons w/disabilities	Education
BRS Vocational Rehabilitation	APL Associates	Bridgeport area	\$100,000	Vocational rehabilitation/job placement services for persons w/disabilities	Education
BRS Vocational Rehabilitation	APT Foundation	New Haven area	\$10,000	Vocational rehabilitation/job placement services for persons w/disabilities	Education
BRS Vocational Rehabilitation	ARC of Meriden-Wallingford	Meriden/Wallingford area	\$10,000	Vocational rehabilitation/job placement services for persons w/disabilities	Education
BRS Vocational Rehabilitation	ARC of New London	Norwich area	\$10,000	Vocational rehabilitation/job placement services for persons w/disabilities	Education
BRS Vocational Rehabilitation	ARC of Quinebaug Valley	Danielson area	\$24,000	Vocational rehabilitation/job placement services for persons w/disabilities	Education
BRS Vocational Rehabilitation	Area Cooperative Educational Services	New Haven area	\$10,000	Vocational rehabilitation/job placement services for persons w/disabilities	Education
BRS Vocational Rehabilitation	ARI of Connecticut, Inc.	Stamford area	\$10,000	Vocational rehabilitation/job placement services for persons w/disabilities	Education
BRS Vocational Rehabilitation	Birmingham Group	Ansonia area	\$50,000	Vocational rehabilitation/job placement services for persons w/disabilities	Education
BRS Vocational Rehabilitation	Bridge House, Inc.	Bridgeport area	\$10,000	Vocational rehabilitation/job placement services for persons w/disabilities	Education
BRS Vocational Rehabilitation	Buckingham Community Services of CT	Hartford area	\$10,000	Vocational rehabilitation/job placement services for persons w/disabilities	Education
BRS Vocational Rehabilitation	Camp Horizons, Inc.	South Windham area	\$10,000	Vocational rehabilitation/job placement services for persons w/disabilities	Education
BRS Vocational Rehabilitation	Capitol Region Education Council/River St. School	Hartford area	\$100,000	Vocational rehabilitation/job placement services for persons w/disabilities	Education
BRS Vocational Rehabilitation	Center for Advocacy, Research & Education of CT	Hartford area	\$10,000	Vocational rehabilitation/job placement services for persons w/disabilities	Education
BRS Vocational Rehabilitation	Central Connecticut ARC	New Britain area	\$10,000	Vocational rehabilitation/job placement services for persons w/disabilities	Education
BRS Vocational Rehabilitation	Chapel Haven, Inc.	New Haven area	\$10,000	Vocational rehabilitation/job placement services for persons w/disabilities	Education
BRS Vocational Rehabilitation	CLASP Homes, Inc.	Westport area	\$10,000	Vocational rehabilitation/job placement services for persons w/disabilities	Education
BRS Vocational Rehabilitation	Community Enterprises	Windsor and New London	\$10,000	Vocational rehabilitation/job placement services for persons w/disabilities	Education
BRS Vocational Rehabilitation	Community Health Resources	Enfield Area	\$10,000	Vocational rehabilitation/job placement services for persons w/disabilities	Education
BRS Vocational Rehabilitation	Community Mental Health Affiliates	New Britain area	\$10,000	Vocational rehabilitation/job placement services for persons w/disabilities	Education
BRS Vocational Rehabilitation	CW Resources, Inc.	New Britain & Hartford ar	\$125,000	Vocational rehabilitation/job placement services for persons w/disabilities	Education
BRS Vocational Rehabilitation	Disabilities Network of Eastern CT	Norwich Area	\$10,000	Vocational rehabilitation/job placement services for persons w/disabilities	Education
BRS Vocational Rehabilitation	EASTCONN	Hampton area	\$10,000	Vocational rehabilitation/job placement services for persons w/disabilities	Education
BRS Vocational Rehabilitation	Easter Seal - Hartford	Hartford area	\$125,000	Vocational rehabilitation/job placement services for persons w/disabilities	Education
BRS Vocational Rehabilitation	Easter Seal - Waterbury	Waterbury area	\$10,000	Vocational rehabilitation/job placement services for persons w/disabilities	Education
BRS Vocational Rehabilitation	Easter Seals Goodwill	New Haven area	\$10,000	Vocational rehabilitation/job placement services for persons w/disabilities	Education
BRS Vocational Rehabilitation	Education Connection	Litchfield & Danbury area	\$10,000	Vocational rehabilitation/job placement services for persons w/disabilities	Education

Contracts, Cont.

DSS ARRA Contracts Report					
Funding	Project/Recipient	Area Served	ARRA Funding	Program	Category
BRS Vocational Rehabilitation	Employment Options,	Waterbury area	\$10,000	Vocational rehabilitation/job placement services for persons w/disabilities	Education
BRS Vocational Rehabilitation	Farmington Valley ARC	Avon/Farmington area	\$10,000	Vocational rehabilitation/job placement services for persons w/disabilities	Education
BRS Vocational Rehabilitation	Futures, Inc.	Middletown area	\$50,000	Vocational rehabilitation/job placement services for persons w/disabilities	Education
BRS Vocational Rehabilitation	Goodwill Industries of Western CT	Bridgeport & Hartford are	\$125,000	Vocational rehabilitation/job placement services for persons w/disabilities	Education
BRS Vocational Rehabilitation	Harbor Health	Branford area	\$10,000	Vocational rehabilitation/job placement services for persons w/disabilities	Education
BRS Vocational Rehabilitation	HARC, Inc.	Hartford area	\$10,000	Vocational rehabilitation/job placement services for persons w/disabilities	Education
BRS Vocational Rehabilitation	Hartford Hospital/Institute of Living	Hartford area	\$10,000	Vocational rehabilitation/job placement services for persons w/disabilities	Education
BRS Vocational Rehabilitation	Institute of Professional Practice	Woodbridge area	\$10,000	Vocational rehabilitation/job placement services for persons w/disabilities	Education
BRS Vocational Rehabilitation	Inter-Community Mental Health	East Hartford area	\$10,000	Vocational rehabilitation/job placement services for persons w/disabilities	Education
BRS Vocational Rehabilitation	Kennedy Center, Inc.	Bridgeport area	\$50,000	Vocational rehabilitation/job placement services for persons w/disabilities	Education
BRS Vocational Rehabilitation	Kuhn Employment	Meriden area	\$10,000	Vocational rehabilitation/job placement services for persons w/disabilities	Education
BRS Vocational Rehabilitation	Laurel House, Inc.	Stamford area	\$10,000	Vocational rehabilitation/job placement services for persons w/disabilities	Education
BRS Vocational Rehabilitation	Litchfield County ARC	Torrington area	\$10,000	Vocational rehabilitation/job placement services for persons w/disabilities	Education
BRS Vocational Rehabilitation	MARC Community Resources	Portland area	\$10,000	Vocational rehabilitation/job placement services for persons w/disabilities	Education
BRS Vocational Rehabilitation	MARC, Inc. of Manchester	Manchester area	\$10,000	Vocational rehabilitation/job placement services for persons w/disabilities	Education
BRS Vocational Rehabilitation	Marrakech, Inc.	New Haven area	\$100,000	Vocational rehabilitation/job placement services for persons w/disabilities	Education
BRS Vocational Rehabilitation	Project Genesis, Inc.	Willimantic & Hartford ar	\$100,000	Vocational rehabilitation/job placement services for persons w/disabilities	Education
BRS Vocational Rehabilitation	Reliance House	Norwich area	\$10,000	Vocational rehabilitation/job placement services for persons w/disabilities	Education
BRS Vocational Rehabilitation	Seabird Enterprises,	Groton area	\$10,000	Vocational rehabilitation/job placement services for persons w/disabilities	Education
BRS Vocational Rehabilitation	Search for Change, Inc.	Norwalk area	\$24,000	Vocational rehabilitation/job placement services for persons w/disabilities	Education
BRS Vocational Rehabilitation	Sharp Training, Inc.	New London area	\$24,000	Vocational rehabilitation/job placement services for persons w/disabilities	Education
BRS Vocational Rehabilitation	Sound Community Services, Inc.	New London area	\$10,000	Vocational rehabilitation/job placement services for persons w/disabilities	Education
BRS Vocational Rehabilitation	Southeastern Employment Services	New Haven, Norwich & H	\$315,000	Vocational rehabilitation/job placement services for persons w/disabilities	Education
BRS Vocational Rehabilitation	Star, Inc., Lighting the Way	Norwalk area	\$10,000	Vocational rehabilitation/job placement services for persons w/disabilities	Education
BRS Vocational Rehabilitation	Transitional Employment Unlimited	Statewide	\$100,000	Vocational rehabilitation/job placement services for persons w/disabilities	Education
BRS Vocational Rehabilitation	Trinity Health Services,	Bridgeport area	\$50,000	Vocational rehabilitation/job placement services for persons w/disabilities	Education
BRS Vocational Rehabilitation	Vista Vocational & Life Skills Center, Inc.	Westbrook area	\$10,000	Vocational rehabilitation/job placement services for persons w/disabilities	Education
BRS Vocational Rehabilitation	Volunteers of America	Stamford area	\$10,000	Vocational rehabilitation/job placement services for persons w/disabilities	Education
BRS Vocational Rehabilitation	Yale University	New Haven area	\$10,000	Vocational rehabilitation/job placement services for persons w/disabilities	Education

ARRA Program Information



Employer Engagement				
Action Steps	Who?			
	CO	Dist.	Partners (in addition to BESB)	
Employer Response System				
Develop system of responding to employer calls	X	X	Employers	
Sharing Job Leads				
Develop web-based list of job openings	X			
Local activities w/partners to share job leads		X**	DDS,DMHAS	
Identify appropriate consumers for job openings	(System 7)	X	DDS,DMHAS	
Respond to openings		X	DDS,DMHAS	
OJT's				
Revise OJT Contract	X			
Develop written OJT policy	X			
Develop enhanced OJT fees for CRP site development	X			
Obtain input from CRP's	X			
Train staff	X			
Implement OJT's	\$\$\$		X	CRP, Employers
Identify & provide supports needed for OJT's (job coaches, PCA's, etc.)			X	
Work w/Staffing Agencies				
Investigate staffing agency(s)	X			
Develop and release Request for Qualifications to solicit vendors	X			
Choose staffing agencies and issue contract	X			
Utilize staffing agencies for temp. & permanent placement	\$\$\$			
CRP Placement Services				
Develop system of enhanced fees for placement and working interview	X			
Obtain input from CRP's	X		CRP	
Implement enhanced placement and working interview services	\$\$\$		X	CRP, Employers
VR Placement Services				
Hire CO & district staff (1 Ed.Serv. Spec. & 2 counselors/region)	\$\$\$	X		
Develop employer relations and job leads	\$\$\$	X	X	
Access Stimulus Jobs				
Investigate how to access Stimulus jobs (weatherization, construction, conservation, summer youth)		X	X	
Disseminate information to staff and partners		X	X	
Identify and refer appropriate consumers to Stimulus jobs			X	
Marketing Materials/Placement "Suite"				
Identify employer incentives for hiring persons w/disabilities	X			
Develop BRS/BESB marketing materials	X			
Utilize marketing materials for cultivating employers & placements	X	X		
Activities with Employers				
Engage in a variety of new activities to cultivate job leads/employer contacts (e.g., "employer days," Chambers of Commerce, job fairs, etc.)			X**	Employers
Identify Employer-Based Training				
Identify & utilize employer-based training opportunities			X**	Employers
Key				
\$\$\$ = Stimulus funds used for this activity				
** Activities vary by district				

Consumer Engagement/Readiness				
Action Steps	Who?			
	CO	Dist.	Partners (in addition to BESB)	
Increased Consumer Responsibilities & Expectations				
Greater consumer involvement in obtaining eligibility documentation		X**	Consumers	
Emphasize employment & employment-related expectations early in VR process		X**	Consumers	
Early engagement w/CRP's				
Involve CRP's in district activities early in process (consumers orientation, provider "job fairs", etc.)		X**	CRP	
Assessment Tools				
Investigate tools for aiding rapid eligibility & EP	X			
Develop and release Request for Qualifications	X			
Evaluate sample tools		X		
Purchase tools, as appropriate	X			
Job Seeking Skills				
Develop a model for provision of JSS	X		CRP	
Obtain input from CRP's	X		CRP	
Identify and refer consumers for JSS, as appropriate		X	CRP	
Provide JSS Services		X	CRP	
<u>Key</u>				
\$\$\$ = Stimulus funds used for this activity				
** Activities vary by district				

VR System				
Action Steps		Who?		
		CO	Dist.	Partners (in addition to B&B)
Establish "Fast Track"				
Establish criteria for determining which consumers are in "fast track"		X	X	
Develop caseload system for handling fast track cases			X	
Develop system in MIS for monitoring this cases		X		
Other activities to streamline VR process				
Review and utilize presumptive eligibility, close inactive cases, etc.			X**	
Alternative staff roles				
Employer cultivation/job placement staff in each region (placement counselors in region)	\$\$\$		X	
Employ caseload structure/methods to improve efficiency (teams, specialty caseloads, etc.)			X**	
New roles for administrative staff (assisting w/obtaining documentation, resumes, researching job openings, etc.)			X**	
Implement evidence-based practices				
What are we missing that needs to be done????		?	?	
?????				
Partnering with Other Agencies				
Partner with other agencies to investigate opportunities for BRS consumers to become PCA's, drivers, etc. for their consumers			X**	
Partner with other agencies to identify resources for consumers (e.g., ILC's for PCA's)			X**	
Developing mentoring and internship opportunities				
Investigate and utilize opportunities for internships and mentoring			X**	
Track Stimulus Dollars				
Determine how Stimulus funds will be spent		X		
Program MIS system to track Stimulus expenditures		X		
Track Stimulus Outcomes				
Set up spreadsheet to track summer youth employment, temp. employment & other "employment attachment"			X	
Staff provide data for district spreadsheets				
Set up permanent method of monitoring "employment attachment"		X		
Staff provide data in permanent data collection system			X	
Key				
\$\$\$ = Stimulus funds used for this activity				
** Activities vary by district				